

Steering Committee

Tuesday, September 17, 2025 • 1:30-2:50 pm

Library 123

Present: Jackie Anderson, Brittany Aydelotte, Margo DelliCarpini, Jana Gevertz, Chanelle Lester, Andy Leynes, Mindi McMann, Mary Jane Mungroo, Jennifer Palmgren, Kay Potucek, Kate Zydor

1. Approved minutes from 9/3/25 with one abstention
2. Reviewed the final recommendation from CAP for the Minor in Archeology,
 - a. Final recommendation is approved unanimously
3. New charges
 - a. CFA - Teacher Scholar Definition of Review ([charge](#))
 - i. Charge approved unanimously
 - b. CFA - Modification of Teaching Duties Review ([charge](#))
 - i. Charge approved unanimously
 - c. CAP - Probation, Dismissal, and Academic Standing Policy ([charge](#))
 - i. Charge approved unanimously
 - d. CSPP - Review of Academic Calendar ([charge](#)) ([GGOE Memo excerpt](#)) ([policy](#))
 - i. Tabled until next meeting
4. Discussion:
 - a. FYE Reports
 - i. Angie Capace and Matt Bender will come to next Steering meeting
 - b. Opening of the Governance Document: Subcommittee report
 - c. Procedure for courses to be archived and deleted in Canvas
 - d. Statement of Ethics and Research Misconduct Policies - discussion about process
 - e. Peer evaluations of teaching - craft charge for CFA
 - i. Can clinical faculty observe other clinical faculty?
 - ii. Can tenure-track faculty observe clinical faculty?
 - f. Status of SOSA and charge to CSPP
5. Adjourn at 2:50

Prepared by: Jana Gevertz

Next meeting: Wednesday, October 1 - 1:30 pm