

## **Steering Committee**

Wed., April 16, 2025 • 1:30-2:50 pm

Attendance:

Present: Jackie Anderson, Brittany Aydelotte, Jana Gevertz, Chanelle Lester, Mindi McMann, Jennifer Palmgren, Kay Potucek, Jared Williams, Felicia Steele, Adriana Tamayo

Absent: Suzanne McCotter (excused)

1. Minutes of April 2, 2025 approved with two emendations (Jennifer Palmgren's attendance and typo)
2. Final Recommendations:
  - a. CSCC - Student Travel Policy—some small emendations to make it clear that entirely voluntary travel is not covered by the policy
    - i. Recommendation approved with emendation and notes to Counsel and Global Programs.
  - b. CAP - English Undergraduate Certificates
    - i. Certificates approved
  - c. CFA - Staff/Faculty Representation to the Board of Trustees
    - i. Recommendations approved with one emendation (striking the parenthetical statement about the governance document with the 2023 date).
  - d. CAP - Internships (Undergraduate) Policy
    - i. Recommendation approved with the understanding that CAP will have to revisit it
2. Meeting adjourned at 2:50pm.