

**Graduate Studies Council - GSC**  
**Minutes**  
**11/6/24 from 1:30-2:50 pm**  
**Location Education 302F**

*Members Present:* D. Bowen (Chair), T. Clydesdale (Vice-Chair), T. Dieterich, J. Duan, E. Farr, L. Foxworth, L. Mayger,

*Not present:* M. Ellard, A. Winfield-Summiel, R. Turk

*Agenda*

**1. Review of minutes from 10/16**

- a. Minutes approved with 2 minor revisions

**2. Formative Review of Certificate in Clinical Mental Health Counseling**

- a. GSC discussed the certificate proposal and agreed it is a strong proposal; Dr. Sandy Gibson arrived at 1:45pm to discuss the proposal with GSC
  - i. Suggestions:
    - 1. Change home department to “Online Counseling Education”
    - 2. Update name of graduate school on proposal
    - 3. Fix typos
    - 4. Clarity information about staffing (e.g., change the language about resources needed for program to reflect that the needed position has been approved)
  - ii. Discussed 12 vs. 15 credits for certificate.
    - 1. Dean Mayger stated 15 credits, rather than 12, needed to adequately cover content
  - iii. Dr. Gibson and Dean Mayger clarified that proposed certificate program and all of the classes required are separate from Counseling Education Program
  - iv. GSC discussed curriculum review procedures for Graduate Programs- i.e., can the same faculty members who developed the proposal be reviewers/approvers of the proposal at the department and school level?
    - 1. GSC discussed the pros and cons of this model and discussed the value/difficulties of curriculum committee reviews and shared governance

**3. Changes to governance involving GSC**

- a. GSC discussed whether the council should be re-elevated to a standing committee. The following items were considered:

- i. Number of members and if a larger committee could be filled (GSC agreed it could be)
- ii. Level of testimony required for such change. Some members felt Tier 2 testimony is required.
- iii. GSC agreed CAP should review undergraduate programs and a grad-CAP should review graduate programs
  - 1. Members expressed that perhaps 4+ 1 programs should go through CAP and graduate-CAP review
- iv. Possible alternative suggested- put more graduate faculty on CAP

**4. CAP request for feedback on Internship / Co-op policy (in-development)**

- a. Chair shared survey feedback from graduate program coordinators on policy
- b. Discussed whether 2 separate internship/co-op policies are needed for undergraduate and graduate