

Cultural and Intellectual Community Council Action Minutes AY 2024-2025

05/07/2025

Attendance: J. Harkins, D. Murphy, M. Leigy, K. Dubrule, M. De Los Santos

Item	Summary	Further actions/goals
I. Welcome and approval of minutes 04/16/25	Minutes approved April 16 2025 minutes approved	
II. Budget discussion	On hold	
III. CICC Book choice For 2026	Qualtrix survey results discussed	Dear Freedom Writer chosen, no further action Bootstrapped second choice
IV. SRP recruitment for 2025 facilitators	Email request #2, Qualtrix survey went out	J. Harkins will monitor results
VI. SRP activity proposals for Academic Welcome day	<p>Review learning goals; committee will review learning goals once again in September 2025, with a plan to move the approval through governance fall 2025</p> <p>Google doc learning outcomes proposed by CICC for the SRP</p> <p>https://docs.google.com/document/d/1g4L24C3ej3jL68hhw27xrNTh7hugSUnw25BxEBfsC5U/edit?tab=t.0</p> <p>CANVAS shell</p>	<p>J. Harkins to meet with E. Farr regarding course set up</p>

	<p>Books are available for pick up.</p> <p>Members who will not be on committee next year include D. Murphy and M. Leigy</p>	
VII. Next meeting ; proposed for early August, 2025	Location; TBD	

CICC Meeting Minutes

04/16/2025

Present; J. Harkins, D. Murphy, M. Leigy, K. Dubrule, M. De Los Santos

Excused; J. Ortiz, M. Gutierrez Bautista, F. Espinoza Castro

Item	Summary	Further actions/goals
I. Welcome and approval of minutes 04/02/25	April 2, 2025 minutes approved	
II. Budget discussion	J. Harkins informed the committee that stipends for panel participants will not be possible this year.	
III. CICC Book choice For 2026	Qualtrix survey results discussed	Ongoing
IV. Theme choice for 2025	Original theme reviewed and compared to 2024.	Final choice: Adjusted to "Finding Community while Building Common Ground"

V. SRP recruitment for 2025 facilitators	Email request #1, Qualtrix survey went out	J. Harkins will monitor results
VI. SRP activity proposals for Academic Welcome day	<p>Team discussed the recruitment of experts in the field of diversity for panel discussion participation to replace the author keynote address. Preference is to have one faculty, one staff, one student at minimum for total of 3-4 people on each panel</p> <p>J. Harkins submitted 2 options for the program, recommendation for 2 panel discussions was determined to be the best choice</p> <p>Group discussed having a student moderator from the Communications Dept.</p> <p>Group agreed to have the incoming freshmen create the questions.</p>	<p>J. Harkins to email suggested faculty and staff mentioned in the meeting today, as well as Division of Inclusive Excellence, African American Studies and Black student Union for participants in the Q&A forum discussion panel</p> <p>Final schedule will be added to the website, to be submitted by next week for A. Sanders and T. Youngblood to facilitate</p> <p>Several individuals were named as potential participants; research assistants, Community Engaged Learning, T. Davis, J. Oliver, J. Johnson, J. Hu, S. Kanig 5-7 questions total for each discussion</p> <p>J. Harkins will add this to the assignment</p>
VII. Next meeting 05/7/2025	Location; Green Hall 116 1:30 pm	

CICC Meeting Minutes

04/02/2025

Attendance; D. Murray, J. Harkins, K. Debrule, Castro, F., DeLosSantos, J. Leigey, M, Bautista, M.

Excused; Otiz, J.

Item	Summary	Further actions/goals
I. Welcome and approval of minutes 3/5/25	Minutes approved	
II. Budget discussion	J. Harkins informed the committee that the luncheon will still be provided for facilitators.	
III. CICC Book choice For 2026	Results of Qualtrix survey on the 2026 book choice reviewed	Theme will be determined at future meetings for 2026
IV. Theme choices for 2025	"Finding Community and and seeking Common Ground" "Finding Community and connection while building common ground"	
V. SRP recruitment for 2025	Email request, Qualtrix survey is due to go out now	J. Harkins will contact T. Youngblood and A. Saunders to have the timeline finalized, then the email can be sent out to faculty
VI. SRP activity proposals for Academic Welcome day	Team discussed the recruitment of experts in the field of diversity for panel discussion	CICC will review student questions and chose for the panel discussion

	participation to replace the author keynote address	J. Harkins will request stipends for panel discussion participants J. Harkins will reach out to the FYS director for suggested panel discussion participants
VII. Next meeting 04/16/2025	Location; Green Hall 116 1:30 pm	

CICC Meeting Minutes

03/05/2025

Attendance; D. Murray, J. Harkins, K. Debrule, Castro, F., DeLosSantos, M., Ortiz, J.

Excused; M. Leigey, Bautista, M.

Item	Summary	Further actions/goals
I. Welcome and approval of minutes	February 19, 2025 minutes approved electronically	
II. Membership/ welcome new members	Meyri De Los Santos Jennifer Ortiz	
III. Budget discussion	Discussed budget restraints and the change of eliminating the author's visit to campus. Book distribution	J. Harkins to take the idea of a faculty panel to C. Murphy J. Harkins will request desk copies

	Group in agreement this may be a good option	for this year's book for the committee Books have been ordered for the 2025 SRP
IV. CICC Book choice	The group reviewed the 3 finalists as determined at the last meeting.	The group agreed to participate in an online survey to narrow the choice
V. SRP recruitment	Group discussed recruitment strategies. J. Harkins went to Faculty Senate for recruitment	All members encouraged to also present to their own schools
VI. Learning outcomes	J. Harkins presented proposed learning outcomes to C. Murphy, who asked to narrow the 3rd outcome on critical thinking to 1 or 2 skills, that can be measured	This item was tabled until future meetings
VII. Theme choice	Group discussed theme options	Group agreed to continue the plan to match the theme, once the book is chosen
VI. Next meeting	April 2, 2025	

Minutes respectfully submitted by J. Harkins

CICC Meeting Minutes

02/19/2025

Attendance; D. Murray, J. Harkins, K. Debrule

Excused; M. Leigey

Item	Summary	Notes	Further actions/goals
I. Welcome and approval of minutes	November 20, 2025 minutes approved electronically		
II. Membership/welcome new members	Karen Dubrule and Fiona Castro		
III. Budget discussion	Discussed budget restraints and the change of eliminating the author's visit to campus.		Group discussed idea; faculty panel of experts on the subject matter in place of the author.
IV. CICC Book choice	The group reviewed the 3 finalists as determined at the last meeting. Three books were identified in which to choose the final The titles include; "Bootstrapped"; Alyssa Quart "Belonging"; Geoffrey Cohen "Dear Freedom Writer"; Erin Gruwell		Members commented on what they have read so far. Deadline discussed for decision is by end of March 2025
V. SRP recruitment	Group discussed recruitment strategies		J. Harkins will go to Faculty Senate to present SRP
VI. Learning outcomes	Group reviewed previously proposed outcomes (2) and added 1		J. Harkins will take the proposed 3 learning goals to C. Murphy to discuss next steps

VII. Theme choice	Group discussed theme options		Group agreed to continue the plan to match the them, once the book is chosen
VI. Next meeting	March 5th, 2025		

Minutes respectfully submitted by J. Harkins

CICC Meeting Minutes

11/20/2024

Attendance; E. Inyang, J, Harkins, D. Murray, N. Pisiechko, M. Gutierrez

Excused; M. Leigey

Item	Summary	Further actions/goals
I. Welcome members	Review of October 16, 2024 minutes October minutes reviewed and accepted	
II. Membership changes	Task identified; committee must elect a chairperson	E. Inyang and J. Harkins will serve as co-chairs for the committee
III. Budget discussion	Discussed budget restraints and the change of eliminating the author's visit to campus.	Future meetings will include strategies to enhance the program without the author present on campus.
IV. CICC Documentation	The group reviewed previous book options (runners up) and discussed theme ideas. Members reviewed the synopsis and themes	J.Harkins will reach out to the publishers to obtain copies and distribute to the committee members.

	<p>attached to each book and identified 3 finalists</p> <p>Three books were identified in which to choose the final The titles include; "Bootstrapped"; Alyssa Quart "Belonging"; Geoffrey Cohen "Dear Freedom Writer"; Erin Gruwell</p>	
V. SRP	<p>Extending the book theme into FYS;</p> <p>J. Harkins brought the concept forward from HIPsters/FYE group, some members like the idea of using the SRP book as a theme/text for FYS classes, and thought that it would streamline the first year experience.</p> <p>Faculty and students agreed that a stand-alone program is best. Students enjoy the variety of FYS classes with their own themes. Faculty believe that it would take away some of the creativity and motivation surrounding teaching an FYS</p>	J. Harkins will return this information to the HIPsters working groups and C. Murphy
VI. Next meeting	February 2025 meeting time TBD	E. Inyang will send out notice

Minutes respectfully submitted by J. Harkins

CICC Meeting minutes

10/16/2024

Attendance; Attendance; David Murray, Maggie Leigey, Judy Harkins, Noah Pisiechko,

Excused; M. Smith, E. Inyang

Item	Summary	Further actions/goals
I. Welcome members	Review of September 18, 2024 minutes September minutes approved	
II. Membership changes	Task identified; committee must elect a chairperson	Election of chair discussed and to be determined at the next meeting D. Murray and M. Leigey declined the chair position
III. Budget discussion	Discussed budget restraints and the change of eliminating the author's visit to campus.	Future meetings will include strategies to enhance the program without the author present on campus.
IV. CICC Documentation	Judit Kardos presented accessible documentation for the summer reading program and related items The group reviewed previous book options (runners up) and discussed theme ideas	Theme to be identified at the next meeting

V. SRP	Facilitator shortage	J. Harkins will work to recruit more facilitators for SRP 2025
	Book theme and choice SRP 2026 The group reviewed and added to the runners up list from the 2025 choice	The group agreed it is acceptable to choose the book first and build the theme around it
Next meeting; November 20, 2024		

Meeting minutes respectfully submitted by J. Harkins

CICC Meeting Minutes

09/18/2024

Attendance;

Eddie Inyang, Judit Kardos, Judy Harkins, Maggie Leigey, David Murray,, Micheal Smith, Noah Pisiechko,

Excused;

Item	Summary	Notes	Further actions/goals
Welcome members	J, Kardos introduced J. Harkins as the new SRP coordinator Student and member introductions		Election of chair discussed and to be determined at the next meeting
Budget discussion	Discussed budget restraints and the change of eliminating the author's visit to	The group addressed concerns and started to develop strategies	Future meetings will include strategies to enhance the program without the author

	campus.	and ideas about replacing this experience with another activity.	present on campus.
CICC Documentation	Judit Kardos presented accessible documentation for the summer reading program and related items	The group reviewed previous book options (runners up) and discussed theme ideas	Theme to be identified at the next meeting
Feedback From SRP	Judit presented data on student feedback and attendance	The group agreed that the data show overall success of the program and high levels of satisfaction with meeting the author	Problems exist with participation, and substitutions when there are shortfalls in facilitators. The group agreed to develop strategies for this issue
SRP 2026		See item III	

Meeting minutes respectfully submitted by J. Harkins

Next meeting October 16 2024