

Minutes - CSCC Meeting  
February 26, 2025 1:30 PM - 2:50 PM  
Virtual

**Committee Members:**

**Present:** Rahshida Atkins (Faculty), Michelle Bunagan (Co-Chair, Faculty), Sidaneo Gayle (Graduate Student), Katherine Kahn (Staff), Sidonie Lyons (Undergraduate Student), Avani Rana (Staff), Sophia Selitto (Undergraduate Student), Xuefeng Wei (Faculty), Kate Zydor (Undergraduate Student)

**Excused:** Jonathan Davis (Excused, Co-Chair, Faculty), Patricia Becker (Excused, Faculty), Lea DeMarinis (Excused, HR designee), Jordan Draper (Excused, Student Affairs designee), Carl White (Excused, Undergraduate Student),

1. Used the first 30-minutes of meeting time for members to review Student Travel documents linked below. Started Zoom meeting at 2:00 PM.
2. Welcomed new member Xuefeng Wei. Introductions.
3. Approval of the minutes from the [February 12th meeting](#).
4. Student Travel Policy, due to Steering 2/28
  - a. Discussed [Final Recommendation](#) for Student Travel policy.
  - b. Discussed [Memo to Steering](#) outlining process, feedback, and recommendations.
    - i. Clarified questions regarding feedback on a waiver for students driving their own personal vehicle.
    - ii. Discussed revisions of disciplinary actions an Appropriate Administrator could take in response to violations of the Student Travel policy or the Student Conduct code.
  - c. Discussed committee recommendations regarding policy forms/related documents and made revisions as needed:
    1. [Student Travel Information and Waiver](#)
    2. [Student Travel Policy FAQs](#)
    3. [Student Travel Guidelines Handout](#)
    4. [Student Travel Master Log Sheet](#)

**Next Meeting:** March 12th at 1:30PM