

Committee on Faculty Affairs

February 26, 2025

1:30 pm to 2:50 pm

Present: Mekala Audain (2026), Jared Beatrice (2026), Judi Cook (Provost Designee), Katie Hooven (2027), Mahrukh Khan (2026), Nina Peel (2025), Jennifer Qin (Student Representative), Nelson Rodriguez (2025), Bethany Sewell (2025), Abhishek Tripathi (2027), Melissa Zrada (2026)

Absent/ Excused: Sunita Kramer (Dean), Chanelle Lester (2027, Staff Representative)

I. Welcome and Introductions

II. Minutes from the 2/12/25 meeting

Minutes approved with no revisions; Nina motioned to approve; Katie seconded

III. Items for Action and/or Review

A. DS: KHS

1. KHS response was received with clarifications on CFA recommendations
Nina motioned to approve the DS, seconded by Katie and approved by all

B. Charge: Faculty & Staff Representative to the Board of Trustees –5-year review

1. Preliminary recommendations are prepared by amending all instances of ‘faculty’ to ‘faculty/librarian.’
2. It was noticed that the by-laws’ approval date is in (2016)
3. Preliminary recommendations should be sent to the stakeholders
4. Sending first to the stakeholders identified in the chart due to substantive change

Vote on a preliminary recommendation to be sent to the stakeholders; Nelson moved the motion, and Nina seconded; all in favor.

C. New Charge FPAF and LPAF

1. CFA reviewed MEMO and the charge in detail.
2. Discussions about explanations of Scholarly goals in Disciplinary standards policy for a five-year review.
3. Potential revision of DS Policy may be needed to include guidelines for five-year reviews
4. Discussion on the procedure to monitor the scholarship.
5. CFA discussed the step-by-step process to implement this charge to ensure smooth implementation
6. Discussion on the difference between the expectations of a Five-year review and the promotion.
7. CFA will contact steering for clarification about including the five-year review goals in DS.

Meeting Adjourned at 2:50 pm.