

Committee on Faculty Affairs
December 11, 2024
R. Barbara Gitenstein Library, Room 303A

Present: Jared Beatrice (2026), Judi Cook (Provost Designee), Katie Hooven (2027), Mahrukh Khan (2026)*, Sunita Kramer (Dean), Eric Laprade (Fall 2024 replacement for Mekala Audain), Chanelle Lester (2027, Staff Representative), Nina Peel (2025), Nelson Rodriguez (2025), Bethany Sewell (2025), Melissa Zrada (2026)

Absent: Jennifer Qin (Student Representative), Abhishek Tripathi (2027)

** Attended via Zoom*

- I. Minutes from the 11/13/24 meeting
 - A. Minutes approved with no revisions; Nina motioned to approve, Katie seconded, all in favor
- II. Co-Chairs report on meeting with Steering
 - A. Nelson and Bethany attended a meeting with Steering on December 4, 2024
 - B. Charge related to faculty workload forthcoming, likely by the beginning of the Spring
- III. Disciplinary Standards to review
 - A. Department Kinesiology and Health Sciences (KHS)
 1. Memo was sent to KHS after the last CFA meeting; department has resubmitted the disciplinary standards
 2. Conversation around how “in press” and “in review” articles will count at various stages of the promotion and reappointment process
 3. CFA would like to clarify timeline for candidates, specifically as it relates to when two articles are required
 4. Conversation around terminology of “pre-tenure” and “probationary”; this should be consistent with the RPD
 5. Suggestion to require a standard, table formatted Disciplinary Standards document for all departments
 6. Anywhere the RPD is quoted should be updated to reflect the most recent version
 7. Nelson and Bethany will meet and discuss response to KHS; revision required
 8. Bethany moved to send a memo for further revisions, Nina seconded
- IV. Charges from Steering
 - A. Update on RPD and MOA #149 Charge
 1. Reviewed proposed RPD language related to CPTC based on survey comment
 - a) Determined modifications were not needed
 2. Discussed comment about consistent phrasing: “Non-Tenure Teaching Positions” or “Non-Tenure Track Teaching Positions”
 - a) Will correct in the revised RPD document
 3. Discussed comment about the cover page language not including NTTP
 - a) Will replace the cover page language with language about what information will be required via the online portal (e.g. Faculty Process)
 4. Committee worked on drafting a recommendation to Steering
 5. Final recommendation to Steering approved

Meeting adjourned at 2:51pm