

Committee on Faculty Affairs
Meeting Minutes
October 23, 2024
R. Barbara Gitenstein Library, Room 123

Present: Judi Cook (Provost Designee), Katie Hooven (2027), Mahrukh Khan (2026), Eric Laprade (Fall 2024 replacement for Mekala Audain), Chanelle Lester (2027, Staff Representative), Nina Peel (2025), Jennifer Qin (Student Representative), Nelson Rodriguez (2025), Bethany Sewell (2025), Abhishek Tripathi (2027), Melissa Zrada (2026), Jared Beatrice (2026), Sunita Kramer (Dean)

- A. Minutes from the October 9th meeting
 - 1. Discussion on details of meeting minutes.
 - 2. Vote on approval: Nina motioned to approve, seconded by Chanelle, all in favor
 - B. Discussion on RPD revision document (update to align with MOA 149)
 - 1. The 2024 RPD may be available soon.
 - 2. Discussion on the work of the task force and preliminary statement prepared by Judy Cook
 - 3. Discussion about the inclusion of NTTTP members in CPTC.
 - 4. Discussion about the selection procedure of NTTTP representatives in CPTC and DPRC (if needed)
 - 5. Qualtrics preparation is in progress. It may be available for discussion at the next meeting.
 - 6. Vote on approval: Melissa moved the motion to approve the revisions, and Abhishek seconded, all in favor.
 - C. Review response on Marketing and IB DS
 - 1. Discussion on the Marketing and IB department's response to CFA recommendations.
 - 2. DS addressed everything; Minor typo changes may be needed.
 - 3. Vote on approval: Motion to approve the DS with minor revisions moved by Nina, and Chanelle seconded; all in favor
 - D. Review the DS (Art Education) from the Art and Art Education Department
 - 1. Committee review of the memo.
 - 2. Discussion about minimum pre-tenure requirements and combining Tenure and Associate requirements. Minor phrasing changes may be recommended.
 - 3. Vote on approval: Motions to respond to the department with recommendations moved by Nina, Second by Jennifer, all in favor.
 - E. In the next meeting, CFA will discuss the new charge from steering.
 - F. CFA chairs are meeting with steering on 6th November.
- The meeting adjourned at 2:40 pm.