

## Steering Committee

Wed., Sept. 18, 2024 • 1:30-2:50 pm

Gitenstein Library, Room 123

Present: Jackie Anderson, Brittany Aydelotte, Channelle Lester, Suzanne McCotter, Mindi McMann, Jennifer Palmgren, Kay Potucek, Jared Williams

Excused: Jana Gevertz, Felicia Steele

Presiding, Mindi McMann

1. Approve minutes (9.4.24) - Approved Unanimously
2. Final recommendations
  - a. Update on CSPP - Policy on Academic Centers and Institutes - Approved from previous meeting vote
  - b. CSPP - Program/Unit Closures - Final Recommendation Approved Unanimously
3. New charges
  - a. CFA - Update RPD to align with MOA 149 - Charge Approved Unanimously
  - b. CSCC - Review Minors on Campus Policy - Charge Approved Unanimously
  - c. CAP/GSC charge: Grad certificate in History - Charge Approved Unanimously
4. Discussion
  - a. CAP memo regarding move from 32 to 30 units
    - i. Jackie and Jennifer shared additional context from CAP about the reason for the memo, including the responsibility of CAP to review budget related portions of a charge.
    - ii. Suzanne shared the context about the recommendation, including that the savings have been considered and until it is tried there we will not be a full understanding of the savings.
    - iii. Mindi will write a memo back to CAP to share the updates from discussion including that the treasurer's office did review as part of the LIONS plan recommendations, as part of CATS the data dashboard group will be looking at consistent review of key data points, and the related policies will be reviewed if the final recommendation is accepted and changes are put in place for Fall 2025.
  - b. CFA response - Intellectual Property Rights

- i. To put on hold until more information is collected including who drafted the initial policy, if there is any TCNJ-specific language or if it is a solely legal document. If it is non-negotiable law, Steering will consider removing this policy from governance review and place it back with General Counsel.
- c. Discussion of opening up the governance document (list of proposed changes)
  - i. Mindi shared the list of proposed updates to the governance document.
  - ii. Steering members can add or make notes to the “Governance document changes needed”.

5. Meeting Adjourned 2:49pm

Next meeting: Wednesday, October 2nd - 1:30 pm