

Meeting Notes, Global Engagement Council (GEC)

Present: MinSoo Kim-Bossard, Holly Didi-Ogren, Liselot van der Heijden, Tae-Nyun Kim, Sharif Mohammad Shahnewaz Ferdous, Cecilia Colbeth, Terry Warren, Megan Gordon, Olivia Chiarella

September 18th

1:30-2:50

CGE Conference Room (Green Hall 105)

1. Review and Approve September 4th, GEC [Meeting Minutes](#)

Cecilia motioned to approve the minutes. It was approved unanimously.

2. Jennifer Palmgren and update to [GEC Charge on Website](#)

Jennifer Palmgren updated the charge on the website reflecting the changes requested by GEC. Linda Mayger shared that she made a request to Steering to include the Director of Continuing Education and External Partnerships in the committee.

There was discussion regarding updating the scope of the Council's charge in relation to the School of Continuing Education's strategic planning and institutional changes at TCNJ.

3. Megan Gordon – Update on Faculty Process usage for RFP (request for proposal – for new programs) and RTS (request to schedule)

The Council confirmed that Faculty Process will be used for RFP.

It was clarified that GEC will be reviewing the faculty-institution partnership applications. The deadline is October 30th. The GEC will be using a pre-existing rubric to evaluate any submitted proposals.

4. Review and Approve recommendations/edits for the Request to Schedule and the Request for Proposals 2026

- i. [Request to Schedule](#)

1. Note the addition of semester-length faculty companioned programs at our Study Centers (this needs to be added to the RFP as well).

- a. Fairness, transparency and sufficient planning time.

2. Note the proposed revision to Faculty Compensation, Instruction

- a. To include the option of teaching a faculty-led program in-load (this needs clarification and approval)

The Council agreed upon the updated dates. Terry motioned to allow the staff of the Center of the Continuing Education and External Partnerships and the Arlotto Family Center for Global Engagement to make changes to the Request to Schedule document and for the Council to approve the clean copy electronically. Olivia seconded. Cecilia thirded. The Council approved without any objections.

- ii. [Request for Proposals](#)

Tae-Nyun motioned to allow the staff of the Center of the Continuing Education and External Partnerships and the Arlotto Family Center for Global Engagement to make changes to the RFP and for the Council to approve the clean copy electronically. Cecilia seconded. MinSoo thirded. The Council approved without any objections.

5. Feedback process for pilot faculty-led programs

The Council will continue this discussion at the next meeting.

6. Question regarding faculty on Sabbatical leading Faculty Led Programs. Jennifer Palmgren is looking into this.

Jennifer Palmgren is looking into this issue as no faculty member on Sabbatical should be leading Faculty Led Programs.