

**Committee on Academic Programs (CAP)  
Minutes for Meeting on September 25th, 2024**

Present:

Angie Capece, Matthew Bender, Susan Ryan, Dave Mazeika, Cecilia Colbeth, Jennifer Palmgren, Christopher Fisher, Ellen Farr, Jackie Anderson, Kaitlin Harker, Stephanie Sen, Lisa Watson-Cotton

Excused: Sylvia Twersky, Shengbin Wang

Absent: Steven Singer

**1. Review and approve minutes**

- a. CAP reviewed and approved the Sept 11 meeting minutes.

**2. Discussion of current charges/business:**

a. Active charges/business under discussion

i. Internships and co-op policy: CAP agreed to provide final comments on the redlined policy by October 9<sup>th</sup>. Thereafter, the draft policy will be shared with the Dean's Council and Faculty Senate meeting for input.

ii. 32 to 30 unit change: to provide greater transparency regarding the cost effectiveness of proposed charges, a dashboard will be shared with CAP on the financial impact of charges sent to CAP.

1. CAP also clarified that the reduction to 30 unit requirement will not be fully implement until individual programs/departments update their bulletins

iii. History Graduate Certificate Proposal

1. CAP reviewed the proposed Graduate Certificate Proposal and agreed to send the following notes to GSC for input:

- a. CAP stresses that a premium should be placed on full time faculty teaching the courses in this certificate.  
b. Language reflecting a Masters Certificate should be changed to Graduate Certificate  
c. Further consultation with library is required given the critical role the library plays in supporting the certificate, and the proposed cuts to the library

2. After consulting with GSC, CAP will vote on the proposal at its Oct 9<sup>th</sup> meeting

**Notes on Committees that report to CAP**

- College Core Council
- Community Engaged Learning Council
- Cultural and Intellectual Community Council
- Global Engagement Council
- Graduate Studies Council

- Honors and Scholars Council
- Mentored Research and Internships Council
- Self-Designed Major Council
- Teacher Education Council
- Teaching and Learning Council

### **2024-2025 Roster**

1. Steven Singer, Faculty, term expires 2026
2. Angie Capece, Faculty, term expires 2026
3. Sylvia Twersky, Faculty, term expires 2026
4. Matthew Bender, Faculty, term expires 2027
5. Shengbin Wang, Faculty, term expires 2027
6. Stephanie Sen, One year replacement, Faculty, term expires 2025
7. Susan Ryan, Faculty, term expires 2025
8. Dave Mazeika, Faculty, term expires 2025
9. Cecilia Colbeth, Staff, term expires 2027
10. Jennifer Palmgren, provost designee
11. Christopher Fisher, Academic Dean
12. Ellen Farr, Staff, term expires 2025
13. Jackie Anderson, Undergraduate Student
14. Kaitlin Harker, Undergraduate Student
15. Vacancy, Graduate Student
16. Lisa Watson-Cotton