

Minutes Steering Committee

Wed., April 3, 2024 • 1:30-2:50 pm

Gitenstein Library, Room 123

Attendance

- Present: Jackie Anderson, Brittany Aydelotte, Chanelle Lester, Cathy Liebars, Suzanne McCotter, Dylan Nguyen, Jennifer Palmgren, Kay Potucek
- Excused: Felicia Steele, Mindi McMann
- Absent: Joseph Pacas

1. Minutes from 3-20-24 approved unanimously without correction

2. Updates from CAP chair Monisha Pulimood
 - a. Submitted Academic restructuring (parts 1 & 2) final recommendations, but noted if CAP had more time they would have collected more feedback and data. While there was an overall agreement, there were additional comments to consider.
 - i. Writing requirement approved with the note for increased focus on additional writing instruction in FYS and better integration of writing instruction into campus-wide curriculum
 - ii. Adjusting total units required for baccalaureate degree approved with the note to consider the cost savings and support financial sustainability, consider 4 credit system impact on comparison to aspirant and peer institutions and what the fourth hour is being used for across campus
 - b. Working group from Faculty Senate and CAP started to review the Second Language Requirement charge

3. New charge(s)
 - a. CAP/GSC - Healthcare Management Certificate
 - i. Charge approved unanimously

Note: Steering should plan for a review of policies related to approvals of curriculum committee / chairs. Consider adding an appeal process if the committee/chair will not approve but the proposal has support from all other stakeholders.

4. Final recommendations
 - a. Academic Restructuring Parts 1 and 2 - CAP
 - i. Final recommendations approved unanimously
 1. Steering is grateful to CAP for all of their hard work on a short timeline!

- b. Interim Flag policy - CSCC
 - i. Final recommendations approved unanimously

- c. Emeritus Staff policy - CSCC
 - i. Final recommendations approved unanimously

5. Meeting adjourned at 2:28pm.