

Meeting Minutes - CSCC
April 10th, 2024 1:30 PM - 2:50 PM
Virtual

Committee Members

Katherine Kahn (Co-Chair, Staff), Michelle Bunagan (Co-Chair, Faculty, excused), Melissa Andreas (Staff), Rahshida Atkins (Faculty), Patricia Becker (Faculty), Marissa Bellino (Faculty), Aria Chalileh (Undergraduate Student, absent), Brooke Russo (Undergraduate Student), Jordan Draper (Student Affairs designee, absent), Anup Kapur (Staff), Eric Laprade (Faculty), Leah Macaulay (Undergraduate Student, absent), Nimra Naddem (Graduate Student, absent) Nicholas Seretis (Undergraduate Student, absent), Tina Tormey (Staff, absent)

Agenda

- Meeting called to order at 1:35PM
- Approved the minutes from the [March 27th CSCC Meeting](#)
- Athletics Advisory Council update from Chair Thomas Brennan
 - The AAC has worked on a new initiative where each TCNJ athletic team has an “academic mentor” which is a professor who is a liaison between athletics and academics. They serve as a resource for coaches in situations such as communicating and qualifying valid athletic absences from academics.
 - The academic mentors are listed on the sports team’s pages.
 - They also encourage professors to attend games to support students.
- Emeritus Status - Faculty Policy Updates:
 - Email vote was 9/14 to approve by the Monday, 4/1 deadline.
 - Final recommendation for the updated policy and memorandum to Steering was sent 4/1.
- Interim Flag Policy Updates:
 - Email vote was 11/14 to approve by the Monday, 4/1 deadline.
 - Final recommendation for the updated policy and memorandum to Steering was sent 4/1.
- Student Travel Policy Updates:
 - Discussed which stakeholders should be invited to join the working group
 - Deans and other academic leaders
 - Student Affairs - Dean of Students, Student Life, Athletics
 - General Counsel
 - Global Engagement
 - Center for Community Engagement
 - Campus Police
 - Program Assistants
 - Assistants to Deans
 - Discussed when working group would meet

- Original suggestion was over summer, however faculty and other 10 month employees would then not be able to participate
- Is there a way to provide a stipend to faculty, students and staff for working on this over the summer?
- If not, we suggest moving to Fall to commence working group
- Question of who will “own” this system once created
 - Who holds responsibility for ensuring the documentation is maintained, the form remains current, etc.?
- Discussed scope of policy and how to best clarify & simplify
 - Can the types of travel (and corresponding required documentation) be broken up into “tiers” for improved clarity?
 - Can the policy include guidance for what to do if the type of travel doesn’t seem to fit neatly into one of these tiers?

Next Meeting: April 24, 2024 - 1:30pm - Zoom