

CFA Meeting Minutes (04/24/2024)

Present: Jared Beatrice (2026), Tim Clydesdale (Provost Representative), Gary Dickinson (previous Chair, 2024), Brenda Ghitulescu (2024), Mahrukh Khan (2026), Sunita Kramer (Dean Representative), Carolina Marques-Borges (2024), Teresa Nakra (previous co-Chair, 2025), Nelson Rodriguez (co-Chair, 2025), Bethany Sewell (co-Chair, 2025), Melissa Zrada* (2026)
* *Attended via Zoom*

Excused: John Marshall (2024), Kirthana Govindaraju (SG Representative)

I. Welcome and Introductions

II. Minutes from March 27, 2024 approved

Carolina motioned to approve; Nelson seconded, all in favor.

III. CECC - TCNJ RPD Preliminary Recommendation (Discussion)

1. Add an embedded link for section 5 in the document
2. Discussion about resources for community engagement activities. Maybe add a line that TCNJ may not fund engagement activities.
3. Make it clear that recommendations are not requirements. This is for recognition (additional option), not added requirements (add in the introductory paragraph).
4. A PDF document as an attachment (Preliminary recommendation and redlined RPD) should be sent to stakeholders

Qualtrics:

Qualtrics edits will make it simple. Add anonymous comments because the redlined document is there. Qualtrics will be out by the end of this week.

Vote for Preliminary recommendations and Qualtrics. Tim Clydesdale motioned to approve, seconded by Teresa, all in favor.

IV. Copyrights charge

1. The subcommittee is formed to review copyright charge and make recommendations. The Subcommittee includes (Sunita Kramer, Teresa Nakra, Tim Clydesdale, and Bethany Sewell)

V. Disciplinary Standard Charge

AAS (African American Studies)

Recommendations will be sent to the chair (CC academic affairs)

Discussion

1. Under Category 2, the design and execution of experiments are not products. It may require clarification? The other requirements are products.
2. What are scholarly resources? Examples: Is it a data repository?
3. Under Category three: What is the successful completion of the grant? Clarification?
4. In Disciplinary standards, it is recommended to avoid redundancy.
5. Under collaborative work, Discussion about equivalency between coauthored and single-authored? Clarification may be needed.
6. Is there a requirement to work with students? Should we move it to teaching/advising or add coauthoring with students? The sentence may be updated as “Writing, editing, and/or presenting papers, whether single or jointly, and/or with student researchers.”
7. Under Reappointment, instead of “show progress,” may add “example of progress.”
8. Typo about seven items.
9. The last paragraph’s last line may need to change because the department can’t replace scholarship for service (not within the scope of disciplinary standards)

Motion to approve the DS (AAS) memo: Gary motioned to approve; Brenda seconded, all in favor

Disciplinary Standard (History)

1. Review 1-6 items.
2. Co-author equivalency?
3. Presentation of papers (multiple) in meetings is a requirement? Maybe not viable in the future due to restricted travel funding.
4. Ensure Equivalency between Scenario A, B and C.

Motion to approve the DS (History) memo: Bethany motioned to approve, Sunita seconded, all in favor

The meeting adjourned at 2:50 pm.