

COMMITTEE ON STRATEGIC PLANNING AND PRIORITIES MEETING

February 28, 2024 • 1:30-2:20 pm
Social Science Building, Room 331

Minutes

- 1) The meeting minutes were reviewed and approved.
- 2) Discussed the graduate certificate program in history
 - a) In the proposal, it was indicated that the history faculty and pool of adjuncts would be used to teach these courses. However, it was not mentioned how this certificate program would impact the current faculty workload. It was discussed that there would need to be a shift in the workload from current course offerings in order to cover the graduate courses. Therefore full-time faculty may have to teach the lower level courses.
- 3) Discussion on the current degree approval process [policy](#) and updating the review process to involve a section on financial aspects of the degree program
 - a) There was a discussion about including more financial information in pre-proposals for new majors/degree programs, certificates, minors, etc. There is a lack of financial aspects in the campus-wide policy document.
 - b) One idea shared was to include a revenue expenses projection. Faculty can use assistant deans to help pencil out the numbers for a 3-5 year timeline.
 - c) As part of the strategy, CSPP should see the financial aspects of the proposals. It was suggested to create a table for departments and programs to fill out with their submission. It was suggested examples and templates could be shared on the academic affairs website.
 - d) Provost McCotter will look at the academic affairs website to provide templates and models for new degree programs, certificates, etc
- 4) Reviewed the outstanding policy reviews and shared updates on edits with the group
 - a) The subcommittees made edits and reviewed them with the rest of the committee.
 - b) The next step is to share the revised policies with stakeholders
- 5) A brief discussion on the Budget and Finance council
 - a) Staffing needs can be adjusted by the treasurer
 - b) Reviewed the charge of the council and history

Submitted by:
Abby O'Connor

Attendance

2023-2024 CSPP Membership	In attendance	Excused
Jared Williams, SG Executive VP	v	
Sean Stallings, Student Affairs VP	v	

Richard Schweigert, Office of the Treasurer	v	
Colleen Schmidt, President of Staff Senate	v	
Nino Scarpati, Staff	v	
TBD, Graduate Student		
Suzanne McCotter, Co-Chair	v	
Abby O'Connor, Faculty Senate President	v	
Marcia O'Connell, Faculty	v	
Raj Manimaran, Staff	v	
Andy Leynes, Faculty	v	
Yifeng Hu, Faculty	v	
Craig Hollander, Faculty	v	
Hiya Dogiparthi, SG designee	v	
Seung Hee Choi, Faculty, Co-Chair	v	
Lisa Angeloni, Cabinet Member	v	
Guest(s)	None	