

April 3, 2024 Approved MRIC Minutes

Start: 1:30pm

Attendance: Matthew Mizuhara , Shannon Conklin, John Leonard, Jewell Mazahreh, Alexis Mraz, Joanna Herres, Kim Quick

- 1) Minutes approved
 - a) MRIC Review Process minutes approved
 - b) Ad-hoc approved
- 2) Pelson Update
 - a) Matt explained RFP and requirements to understand what this entails, and shared rubrics to guide our Spring 2024 review
 - b) We were also asked to consider ideas/recommendations to streamline and improve this process moving forward.
- 3) Internship Discussion
 - a) Jennifer Sizoo joined us to share how internships are tracked in PAWS, she shared the manual process to track placements as part of different reports.
 - i) She noted departments and schools have their own lists and have internships independent of signing up for a class
 - ii) There are internships that are tracked in PAWS - there is a code and you can track students that way
 - b) We discussed MOU's in place, timing of internships, and when internships have credit or are paid.
 - c) Shannon was attending the Cooperative Education and Internship Association (CEIA) April 7-9th, so we discussed goals/priorities to help future internship discussions. These included:
 - i) Data tracking and assessment
 - ii) Student engagement and education on experiential learning
 - iii) Fundraising strategies
 - iv) MOU's and structured agreements

Adjourned: 2:50pm