

## March 20, 2024 MRIC Meeting Minutes

Start: 1:30pm

Attendance: Matthew Mizuhara, Shannon Conklin, Tracy Kress, Alexis Mraz, John Leonard, Joanna Herres, Kim Quick

### 1) Approved February 7, 2024 minutes

- Discussed March minutes for MUSE Applications review and statement on ad-hoc committee

### 2) Pelson Chair discussion

- We discussed Pelson Chair process based on information shared by Abby O'Connor
- Apps are due by April 3rd through Faculty Process and full MRIC committee reviews and makes recommendation by April 19th to Interim Provost (seeks recommendation and case to explain)
- <https://academicaffairs.tcnj.edu/wp-content/uploads/sites/171/2021/02/Pelson-Chair-Call-for-Nominations-2024-2027.pdf>
  - The committee will aim to document and formalize the process for future Pelson Chair reviews

### 3) Updates on MUSE

- Overall
  - MUSE Transfer process is rolling. Held info session w/ Mercer and Brookdale (also recorded) and netted 5+ students w/ interest.
- Review:
  - 36 proposals, 33.5 will be funded
  - Recommend to clarify elements of RFP language i.e. mentorship and scholarship, add questions to coversheet to streamline proposal, review data that can be pulled in (versus self-reported, and what's in Faculty process).
  - Timeline - award letters week of 3/18

### 4) Internship discussion

- We reviewed various course examples, syllabi and processes, such as Psychology and Biology
- Interdisciplinary Course across majors for credit and more organized/formal and value-add to have faculty mentor to process
- Determined potential goals moving forward include:
  - Consistency of Experience, Reporting for Consistent Assessment
  - Staffing for Professional Accreditation
  - Consider policy update
  - Action: Meet w/ Jennifer Sizoo and R&R ways to capture data

Adjourned: 2:50pm