

The College of New Jersey  
Honors and Scholars Council (HSC)  
Meeting Minutes  
March 6, 2024

**Present:** Donna Gedin, Michael Manfredo, Rachel Snider, Sejong Yoon (recorder)

**Excused:** Maria Domingo, Rebecca Li, Christopher Murphy, Romy Zemer

**Meeting discussion:**

- The approval of [minutes from the February 21 meeting](#) is postponed until our next meeting.
- Updates from Kit:
  - There was discussion at the Deans' Council about the Honors and Scholars Program, focused on what the HSP is and what it should be at TCNJ.
- Several issues raised during Honors and Scholars Program application evaluation were shared with HSC.
  - In addition, the following issue was discussed:
    - There were applications without faculty recommendation. It is possible that the faculty member lost track of the deadline, or did not submit. In some cases, names of non-existing faculty were provided with the applications.
  - The committee recommends the following:
    - In some disciplines, students submitted their work on homework problems, without the problems. The committee suggests amending the application to ask students to submit the assignment/ problems if it helps understand their work sample.
    - The deadline is a hard deadline.
    - The application should ask students to specify or certify that the submitted work was completed as a part of a course they took at TCNJ. Or if they are new transfer students in their first semester that the work was completed as part of a course at their previous institution.
    - Students who have been at TCNJ for a full semester should ask a TCNJ faculty member for a recommendation. New transfer students in their first semester can ask a faculty member from their previous institution.
    - Evaluating the applications, it was suggested to emphasize in the application instruction to remind the students to clearly articulate what they want to do through the HP.