

CSCC Meeting Minutes
March 13th, 2024 1:30 PM - 2:50 PM
Virtual

Committee Members

Katherine Kahn (Co-Chair, Staff, excused), Michelle Bunagan (Co-Chair, Faculty), Melissa Andreas (Staff), Rahshida Atkins (Faculty, excused), Patricia Becker (Faculty), Marissa Bellino (Faculty), Aria Chalileh (Undergraduate Student, excused), Jordan Draper (Student Affairs designee), Anup Kapur (Staff), Eric Laprade (Faculty, excused), Leah Macaulay (Undergraduate Student, excused), Nimra Naddem (Graduate Student, excused) Nicholas Seretis (Undergraduate Student, excused), Tina Tormey (Staff, excused)

1. Meeting called to order at 1:33PM.
2. Approved minutes from the [February 28th CSCC Meeting](#)
3. Discussed inviting Chair of Athletics Advisory Council to upcoming CSCC Meeting
4. Reviewed the Student Travel Policy as a whole committee
 - a. Feedback Updates:
 - i. From General Counsel regarding:
 1. Whether the TCNJ Alcohol and Other Drugs policy applies to student travel and if we should include language in this policy to clarify.
 - a. Language recommended by General Counsel, “Students are required to comply with all applicable policies while participating in Student Travel including, but not limited to the Alcohol and Other Drugs policy and The College of New Jersey Student Code of Conduct.”
 2. Whether we should clarify “reasonably priced lodging.”
 - a. No feedback from General Counsel. CSCC recommended to add the following language, “Unless other arrangements have been approved in advance by the Appropriate Administrator, lodging should be restricted to the most cost-effective, standard accommodations available, not to exceed GSA Per Diem rates for the particular travel destination.”
 - ii. No new feedback from Assistant Deans and Program Assistants for feedback regarding academic travel.
 - b. Discussed improving clarity on how to identify the sponsoring unit:
 - i. CSCC recommended to add the following language, “Examples include but are not limited to academic department chairs for Academic-Related Student Travel and the Office of Student Life for RSO Student Travel.

Students unsure of their Sponsoring Unit should reach out to their department chair or advisor to identify the Sponsoring Unit.”

- c. Committee to finalize recommended revisions on red-lined version. An email vote on the final policy revisions and [memorandum](#) to Steering due by Friday, 3/15.
5. Reviewed the Emeritus Staff Policy as a whole committee.
 - a. Feedback Updates:
 - i. CFA updates to emeritus faculty policy
 1. CFA recommended adding one sentence/phrase under "Eligibility" that might be useful for the eligibility requirements for Emeritus Status--Staff Policy: "and retirees in good standing as an employee, with no disciplinary actions active or pending, and no felony convictions during their years of employment at TCNJ."
 - a. CSCC approved adding this language to the Staff Policy.
 - ii. Reached out to General Counsel and Chief of Staff–President’s Office as stakeholders. No update.
 6. Reviewed the Interim Flag Policy as a whole committee.
 - a. Feedback Updates
 - i. Reviewed feedback from Dave Connor and Sharon Blanton regarding eligibility and where flags fly.
 1. Questions still remain regarding where flags of other countries and states can fly. Chair to reach out to Sharon Blanton for clarity.
 2. Dave Connor had a question regarding whether a group of students not affiliated by a student group or other recognized organization could make a flag flying request. Will ask Sharon Blanton about this question as well.
 3. Reached out to General Counsel as stakeholders. No update.
 7. Next Meeting: March 27, 2024 - 1:30pm - Zoom