

Meeting Minutes CFA  
February 28, 2024  
AIMM Room 302

**Present:** Jared Beatrice (2026), Gary Dickinson (previous Chair, 2024), Brenda Ghitulescu (2024), Kirthana Govindaraju (SG Representative), Mahrukh Khan (2026), Sunita Kramer (Dean Representative), Teresa Nakra (previous co-Chair, 2025), Nelson Rodriguez (co-Chair, 2025), Bethany Sewell (co-Chair, 2025), Melissa Zrada (2026), Tim Clydesdale (Provost Representative), Carolina Marques-Borges

**Excused/Absent:** John Marshall (2024)

## I. Welcome & Introductions

- A. A new Charge and two new disciplinary standards.
- B. Department with an outstanding application has been reminded to (re)submit

## II. Items that require action

### A. Minutes (2/14/23)

Teresa Nakra motioned to approve amended minutes, Gary seconded, all in favor  
Minutes approved.

### B. Emeritus Status - Faculty policy review

1. Discussion about the inclusion of Adjunct Emeritus. May not be feasible in the current scenario.
2. Discussion about Library resources. We may need to check library resources. Keep library privileges generic.
3. Listing Emeritus faculty names on the departments' websites is the department's discretion.
4. Recommendation of changes under A. *Eligibility*:
  - a) A strong case for senior and master lecturer /senior clinical specialist (Not tenured) can be added to the eligibility criteria after removing the bullet "Faculty must be tenured" from the requirements of Emeritus status.
  - b) May remove Librarian II and add Assistant Director.
  - c) Discussion about the bullet "Full time"? Only part-time Librarians may be affected by this. Most likely, no faculty will fall into this category.
  - d) "The department and the Dean recommend faculty member for Emeritus status" can be added?
  - e) The bullet may be added: "Retired in good standing with no pending disciplinary actions and felony conviction within some time frame."

- f) “Assistant professors (the hire date must be before 1990)” relates to the date when tenure was separate from promotion
5. Recommendations and Discussion under A. *Rights and Privileges*:
- a) They can be PI and Co-PI with the cooperation and approval of the respective dean.
  - b) We may not need the bullet: “They may be eligible to teach in an adjunct capacity.”
6. Discussion about Emeritus appointment and Process
- a) This position is on contract basis (3-year or 4-year contract) College has the right not to extend the contract without explanation.
  - b) They need peer reviews and department PRC to make recommendations.
7. Next Steps
- a) A draft with Preliminary recommendations will be sent to the stakeholders. Steering committee, HR, Academic Affairs, Department Chairs? Faculty should be made aware or not?
  - b) Our Preliminary recommendations are due by March 15<sup>th</sup>.
  - c) Can we meet and vote asynchronously? The motion to vote asynchronously is approved.
  - d) After CFA approval, send it to the dean for comments and the steering committee. CFA may approve it in the coming week.

C. New Charge from Steering: Review Section 5 of the *2026 Community Engagement Reclassification Guide*.

1. Careful about any change in Reappointment and Promotion Document because it has extensive review process.
2. A subcommittee has been formed to work on edits in the promotion document. Members include Bethany Sewell, Tim Clydesdale, Brenda Ghitulescu, Teresa Nakra
3. Section 5 of the Document is about Faculty and Staff.
4. Do we value community engagement and our values reflects in the RPD? Match engagement requirements with RPD.
5. Timeline of change to this charge. It may be due in early April.
6. Subcommittee can present their thoughts by March 27<sup>th</sup>.

D. Two New Disciplinary Standards (African American Studies and History Departments)

1. We may give feedback after spring break.

2. Updated version of disciplinary standard of African American Studies has been included in the shared folder.

### **III. Continuing Charges**

- A. One outstanding disciplinary standard from last academic year from Marketing.
- B. Copyrighted Materials Use
  1. This is still on hold
  2. New MOA is out; is the charge still pending?

Meeting adjourned at 2:50pm