

**Committee on Academic Programs (CAP)
Minutes for Meeting on March 27, 2024**

Present:

David Mazeika, Monisha Pulimood, Steven Singer, Ellen Farr, Brett BuSha, John McCarty, Susan Ryan, Jennifer Castro, Lisa Watson-Cotton, Tracy Perron, Susan Ryan, Lisa Grimm, Sylvia Twersky, Katy Robinson, Jackie Anderson, Angie Capece

Excused: Jennifer Palmgren, Avani Rana

1. Review and approve minutes

- a. The [February 28th](#) meeting minutes were approved.

2. Announcements

- a.

3. Discussion of current charges/business:

- a. Active charges/business under discussion
 - i. Structural Changes: FYS/FYW and required units
 - FYS/FYW: CAP will recommend that the requirement for FYW 102 should be removed, and more writing instruction should be included in FYS courses. The writing program should also develop a plan to strengthen writing throughout the undergraduate career.
 - Adjust units for degree from 32 to 30 units: CAP will recommend that the change should be made IF there is evidence of cost savings.

4. Notes on Committees that report to CAP

- a. College Core Council
- b. Community Engaged Learning Council
- c. Cultural and Intellectual Community Council
- d. Global Engagement Council
- e. Graduate Studies Council
- f. Honors and Scholars Council
- g. Mentored Research and Internships Council
- h. Self-Designed Major Council
- i. Teacher Education Council
- j. Teaching and Learning Council

Our **next meeting** will be April 10, 2024

1. Steven Singer, Faculty, term expires 2026
2. Angie Capece, Faculty, term expires 2026
3. Sylvia Twersky, Faculty, term expires 2026

4. John McCarty, Faculty, term expires 2024
5. Brett BuSha, Faculty, term expires 2024
6. Monisha Pulimood, Faculty, term expires 2025
7. Tracy Perron, Faculty, term expires 2025
8. Susan Ryan, Faculty, term expires 2025
9. Dave Mazeika, Faculty, term expires 2025
10. Avani Rana, Staff, term expires 2024
11. Ellen Farr, Staff, term expires 2025
12. Jennifer Palmgren, provost designee
13. Lisa Grimm, Academic Dean
14. Jackie Anderson, Undergraduate Student
15. Jennifer Castro, Undergraduate Student
16. Katy Robinson Graduate Student
17. Lisa Watson-Cotton, Records & Registration representative