

CSCC Meeting Minutes
February 28th, 2024 1:30 PM - 2:50 PM
Virtual

Present: Katherine Kahn (Co-Chair, Staff), Michelle Bunagan (Co-Chair, Faculty), Rahshida Atkins (Faculty), Patricia Becker (Faculty), Marissa Bellino (Faculty), Aria Chalileh (Undergraduate Student), Anup Kapur (Staff), Nicholas Seretis (Undergraduate Student), Tina Tormey (Staff)

Excused: Melissa Andreas (Staff, excused), Jordan Draper (Student Affairs designee, excused), Eric Laprade (Faculty, excused),

Absent: Leah Macaulay (Undergraduate Student), Nimra Naddem (Graduate Student)

1. Meeting called to order at 1:33PM.
2. Approved minutes from the [February 14th CSCC Meeting](#).
3. General Updates
 - a. CSCC approved updates to the Communication with the News Media Policy via email vote of 10/14 by the 12PM Thursday, 2/15 deadline. The final recommendation for the updated policy and memorandum to Steering was sent 2/15.
 - b. Committee discussed inviting Chair of Athletics Advisory Council to an upcoming CSCC Meeting.
 - c. Committee reviewed and approved the [CSCC Update for Faculty Senate Newsletter](#), needed by 3/1/24.
4. Reviewed the Student Travel policy as a whole committee.
 - a. Feedback updates
 - i. Reached out to Assistant Deans and Program Assistants for feedback regarding academic travel and how to streamline the travel forms. So far only one response. CSCC to encourage others to respond.
 - ii. Reached out to Mike Canavan regarding:
 1. Including language in this policy to clarify that the TCNJ Alcohol and Other Drugs policy applies to student travel.
 2. Whether we can clarify “reasonably priced lodging.”
 - b. Committee reviewed revisions on red-lined version.
 - i. Discussed enhancing clarity on who the sponsoring unit is for different types of travel.
 - ii. Committee voted that based on our revisions, which are mainly to make the policy more concise and not changes to policy, to keep the charge as Tier 1.
5. Discussed feedback updates regarding the Emeritus Staff policy as a whole committee.

- a. Committee reached out to CFA again regarding their updates to emeritus faculty policy.
 - b. Committee reached out to General Counsel and Chief of Staff–President’s Office as stakeholders.
6. Reviewed our new charge, the Interim Flag policy as a whole committee.
 - a. Discussed creating a form for organizations to use when requesting flag flying.
 - b. Made updates to language in order to enhance clarity.
 - c. Plan to reach out to General Counsel, VP for Operations, and Student Life for feedback on the policy and to answer questions regarding how it is currently put in practice.
7. Next Meeting: March 13, 2024 - 1:30pm - Zoom