Minutes

Attendees: Chris Ault, June Kim, Rita King, Kit Murphy, Anne Peel, Nina Ringer, Stephen Tomkiel, Kate Zydor

1. Review of 11/15/23 Minutes
   ● Approved

2. Review of Writing Intensive Approval form
   a. Edit View
   b. Responder View
   c. Finalized

3. Proposal Reviews
   a. PBH 350 / PBHG 650 - Writing Intensive
      ● Voted to approve
   b. BME 313 - Writing Intensive
      ● Feedback
         ○ Need to clarify forms of feedback provided for pre-lab reports
         ○ Need to clarify feedback / revision process for self-designed module technical report
         ○ Need to clarify which assignments provided rubrics apply to
      ● Voted to approve w/ minor revisions
         ○ Feedback will be sent to proposer, council will vote electronically after receiving responses to questions
4. For next time (2/7/24)
   a. Prepare PHL feedback to share with department chair
      i. Plan to prepare examples of successful courses that have earned the desired designations
      ii. Plan to collect feedback from members who cannot attend
      iii. Reminder to prep feedback will go out in January

5. Topics for Spring
   a. Expect a single rationale for planned World Language proposals
      i. Foreign language courses taken abroad seeking Global designation
   b. Conversations on bigger changes to College Core will be pushed to a later academic term