

The College of New Jersey  
Honors and Scholars Council (HSC)  
Meeting Minutes  
December 6, 2023

**Present:** Rachel Snider, Maria Domingo, Rebecca Li, Romy Zemer, Donna Gedin, Sejong Yoon (recorder)

**Excused:** Kit Murphy, Michael Manfredo

**Meeting discussion:**

- HSC unanimously approved minutes from November 1 and November 15.
- HSC received updates on enrollment status.
- HSC unanimously approved the honors funding usage rule for student travel support.
  - \$300 per student will be supported. Any remainder will be distributed at the end. The approved rule will be applied in the upcoming years.
  - Regarding when students should apply for the support, there will be deadlines every semester. The student should apply as soon as they know that they will travel.
- HSC reviewed the Honors Program application form.
- HSC unanimously approved the timeline and the call for honors students to serve on the committee. The email will go out after spring registration in the upcoming semester.
- HSC reviewed the policy on students' progress in the program. HSC unanimously approved to revise the requirements.
  - Now students need to complete one course by the end of their first year in the Honors Program, and **complete their second course by the end of their junior year (i.e., 24 units)**. That would ensure that students do not begin their senior year with four units of Honors to complete.
  - In addition, a language in the policy has been revised from “junior year” to “second year in program”
- HSC received a request to consider curricular requirements for the program. However, HSC suggests that this should wait until a new director is appointed and be led by the new director.
- HSC discussed honors course caps and suggested standalone HON courses, excluding cross-listed ones, to have WDI designation with the understanding that faculty knows the nature of the course type designation. The suggestion was voted and approved unanimously by HSC.