

CSCC Meeting Minutes
December 13, 2023 1:30 PM - 2:50 PM
Virtual

Present: Katherine Kahn (Co-Chair, Staff), Michelle Bunagan (Co-Chair, Faculty), Melissa Andreas (Staff), Marissa Bellino (Faculty), Jordan Draper (Student Affairs Designee), Anup Kapur (Staff), Tina Tormey (Staff)

Excused: Rashida Atkins (Faculty), Patricia Becker (Staff), Aria Chalileh (Undergraduate Student), Eric Laprade (Faculty), Leah Macaulay (Undergraduate Student), Nimra Naddem (Graduate Student), Nicholas Seretis (Undergraduate Student)

Absent:

1. Meeting called to order at 1:31 pm.
2. Approved CSCC Meeting Minutes -Nov 8, 2023.
3. Reviewed the Student Travel policy as a whole committee.
 - a. Reviewed stakeholder feedback and confirmed that feedback was addressed in the working red-lined document.
 - b. Committee recommended reaching out to various stakeholders for feedback on different questions
 - i. Dave Connor (Dir. of Student Life) for feedback on RSO and club sport student travel.
 - ii. The STEP office for feedback regarding information on student travel for student teaching clinical experiences.
 - iii. Holly Heller (Dir. of Student Health Services) for feedback regarding the health insurance requirements for graduate students.
 - c. Committee suggested that the definition of “student” be updated to match the definition in more recently updated policies.
4. Discussed ideas for stakeholder feedback regarding the News Media Policy
 - a. Committee recommended contacting Emily Dodd, Luck Sacks, and Jennifer Keys Maloney for feedback on this policy.
5. Reviewed the Emeritus Status - Staff policy as a whole committee.
 - a. Discussion included the following themes:
 - i. Is the policy being upheld in terms of who is eligible for emeritus status?
Reach out to HR to confirm this.

- ii. College website indicates that emeritus staff are placed on mailing lists for college news publications, but this was left off the policy. Is this typically done? Reach out to HR to confirm this.
- iii. Regarding the emeritus staff rights and privilege of access to the Recreation Center, should this be “Recreation Facilities” as indicated on the website? Reach out to the Department of Recreation and Wellness and Athletics to confirm this.
- iv. At the moment, we have been told to disregard mention of retaining staff email. This was left off of the rights and privilege list in the policy.

6. Next Meetings: January 10, 2024 - 1:30pm - Zoom