

**Committee on Academic Programs (CAP)
Minutes for Meeting on December 13, 2023**

Present:

David Mazeika, Monisha Pulimood, Steven Singer, Jennifer Palmgren, Ellen Farr, Angie Capece, Avani Rana, Brett BuSha, Sylvia Twersky, John McCarty, Jewell Mazahreh, Susan Ryan,

Excused absence:

Lisa Grimm
Tracy Perron
Jackie Andersen, Lisa Watson-Cotton,

1. Review and approve minutes

- The November 8th meeting minutes were approved.

2. Discussion of current charges/business:

- a. Active charges/business under discussion
 - i. Five year hold policy. The suggestions shared with CAP were approved.
 - ii. WLC Certificates, a subcommittee was formed
 - iii. Co-op / Internships, a subcommittee was formed
 - iv. Section 70: CAP discussed the policy and agreed to review it one last time before making a recommendation to Steering
 - v. Graduate Student Full-Time Definition: Meeting again on December 20th to work through an issue related to international students
 - vi. The Mid semester progress reports policy was reviewed.

3. Notes on Committees that report to CAP

- a. College Core Council
- b. Community Engaged Learning Council
- c. Cultural and Intellectual Community Council
- d. Global Engagement Council
- e. Graduate Studies Council
- f. Honors and Scholars Council
- g. Mentored Research and Internships Council
- h. Self-Designed Major Council
- i. Teacher Education Council
- j. Teaching and Learning Council

4. Our **next meeting** will be January 24th, 2024

1. Angie Capece, Faculty, term expires 2026
2. Sylvia Twersky, Faculty, term expires 2026
3. John McCarty, Faculty, term expires 2024
4. Brett BuSha, Faculty, term expires 2024
5. Monisha Pulimood, Faculty, term expires 2025
6. Tracy Perron, Faculty, term expires 2025
7. Susan Ryan, Faculty, term expires 2025
8. Dave Mazeika, Faculty, term expires 2025
9. Avani Rana, Staff, term expires 2024
10. Ellen Farr, Staff, term expires 2025
11. Jennifer Palmgren, provost designee
12. Lisa Grimm, Academic Dean
13. Jackie Anderson, Undergraduate Student
14. Jewell Mazahreh, Undergraduate Student
15. VACANT Graduate Student
16. Lisa Watson-Cotton, Records & Registration representative