

Graduate Studies Council - GSC
Minutes
11/1/23 from 1:30-2:50 pm
Location Trenton 201

Present: M. Dugan, Lauren Foxworth (Chair), S. McCotter, E. Farr, D. Bowen (Vice Chair), J. Duan, M. Ellard, H. Balmos, L. Tragale, A. Winfield-Summiel

Excused: T. Dieterich

Review 10/4/23 minutes approved Mary Ann Dugan, seconded S. McCotter, all approved

New Business

1. PSTU 702
 - a. Reviewed changes in response to GSC feedback from May 2023
 - b. Vote to approve PSTU 702; D Bowen approved, Foxworth seconded; all approved
2. Discussed Master of Professional Studies Program
 - a. Reviewed Cover Sheet +supporting documents
 - b. Final Recommendation reviewed; changes proposed based on discussion
 - c. Discussion:
 - As new certificates come to Grad Continuing Studies, the new certificate programs should be opt-in
 - When/how do students enroll into MPS? How is it determined when they take PSTU 501 and 702?
 - Add to recommendation: option for electives if additional credits are needed; Add opt-in language for new proposals
 - Reviewed that approval process was followed: McCotter reviewed and shared the process with GSC.
 - d. Vote: delayed to electronic vote after Lauren refines final recommendation
3. Reviewed Graduate Student Full-time Definition Policy charge
 - a. Began discussion
 - i. Why are 9 credits needed for full-time? For financial aid, need 5.5 credits
 - ii. Distinguish between types of grad students (FT, continuing ed, certificate, visiting, etc.) thus this policy is vital to set standard for
 - b. Plan set for Tier II review:
 - i. Michael & Amanda: Consult with R & R and Financial Aid. Gather notes on and report results at the 12/6 meeting.

- ii. Mary Ann, Jingyi, Lauren T., Hailey, Daniel: to gather examples from other institutions before the 12/6 meeting.
 - iii. Ellen, Lauren: to begin to write a preliminary recommendation and create stakeholder feedback survey and plan. Plan to send to stakeholders (i.e., Faculty Senate, Staff Senate, deans, graduate directors, graduate students, and appropriate library staff) just after the 12/6 meeting with GSC's redlined version.
- 4. Updates on Meeting with CAP, GSC, Dean of Grad Studies, Provost, and Senate
 - a. Procedure for CAP coordination with GSC shared by Lauren
 - b. Provost will provide service memo for faculty promotion verification
- 5. Dean's Report- Dean McCotter
 - a. shared report on adult learner survey
 - b. no increased trend in preferred asynchronous
 - c. new marketing dashboard
 - d. American Museum of Natural History courses for TCNJ credit

Next Meeting December 6 (Trenton Hall 201 reserved for Dec. meeting; Business Building 215 for Feb-May meetings)