

## **Steering Committee**

November 1, 2023

Brittany Aydelotte, Chanelle Lester, Dylan Nguyen, Jackie Anderson, Anthony Berchie, Jennifer Palmgren, Cathy Liebars, Jeff Osborn, Mindi McMann, Kay Potucek

Guests: Monisha Pulimood and David Mazeika, CAP

1. Visit from CAP chairs - Monisha Pulimood and David Mazeika
  - a. update on issues in CAP and relationships of councils; some confusion with reporting mechanisms to governance and quorum issues with councils
  - b. question about access to the Google Shared Folders
  - c. Graduate program subcommittee has membership overlap with the GSC
2. Minutes of 10/18/2023 approved unanimously
3. Final recommendation from CAP - Astrophysics minor approved unanimously
4. New charges:
  - a. Mid-semester Evaluation policy to CAP—charge mentions the incongruity between the name of the policy and the name of the Mid-semester progress reports—final recommendation due February 15, 2024—charge approved unanimously
  - b. Student Travel policy to CSCC—charge specifically addresses its lengthy and cumbersome nature; testimony should include Student Life and Dean of Students—charge approved unanimously
  - c. Communication with News Media policy to CSCC—charge approved unanimously
5. Internal review - Withdrawing from a Course policy—document edited and all changes approved unanimously
6. Committee transition procedures—can Steering examine procedures for committee onboarding
7. Adjourned 2:35pm