

Wednesday, October 18th, 2023
Global Engagement Council Minutes

Present: Alexa Giacoio, Cecilia Colbeth, Christa Olson, Terry Warren, Jwana Mazahreh, Anne Warner-Ault, Ting Sun, Tae-Nyun Kim, Solange Lopes-Murphy, Sharif Mohammad Shahnewaz Ferdous

1. Review and Approve October 4th meeting [minutes](#).
 - a. Minutes approved
2. Confirmation of GEC Participation in Feb 15th Teaching and Learning Summit (Feb 15th)
 - a. Group voted to attend and co-sponsor Global Engagement Session w/ CGE
 - i. Individuals to attend
 1. GEC's two chairs
 2. Assistant Director for Exchange Programs and International Student Scholars and Services
 - ii. C. Olson will submit session overview required
3. Review and Approve "[Request for Proposals](#)" for new Faculty Led Programs 2025.
 - a. Group voted to make the following changes to the "Request for Proposals" document.
 - i. Added language that funding for on-site visits/program development are limited and the application is only available to those who have been conditionally approved
 - ii. Added language that faculty should not be on sabbatical prior to departure; if there are two leaders only one on campus necessary
 - iii. Added language that there are no group flights
 - iv. Added language that faculty will not receive compensation if it is embedded as part of a fall or spring course, unless it is a stand-alone course.
 - v. Added language that faculty members must enter expenses in Concur within 2 weeks of the conclusion of the program
 - vi. Will add link to Faculty Process for "Application Request Deadline" in addition to "Application Submission Deadline via Faculty Process"
 - vii. Added language that one student orientation will be dedicated to logistics and another dedicated to acculturation topics; CGE team member will join one of the sessions or there may be a separate CGE session for students.
 - viii. Added language that every year leaders must attend a pre-departure orientation for leaders/faculty. If they don't attend, it may impact scheduling in future years.
 - ix. Added language requiring leaders to have students complete the Global Engagement Measure Survey (GEMS) both pre-departure and post-program.
 - x. Added language that expenses must be program specific and do not include non-emergency items for students
 - b. Group voted to make the following changes to the corresponding application

- i. Added language that form must be completed for each proposed course if more than one course offered and must be clear if it's undergraduate or graduate
 - ii. Updated text to differentiate Summer Session I, II, III as options for program period
 - iii. Added language that faculty should keep student cost in mind when determining the length of the program
 - iv. Added a section for uploading evidence of getting approval from dean
- 4. Review and Approve "[Request to Schedule](#)" for Faculty Led Programs 2025.
 - a. Group approved aligning the "Request to Schedule" document with the changes in section 3 above so that recurring programs are also expected to follow the guidelines above.
- 5. Update on Institutional Partnerships
 - a. C. Olson shared updates on the following partners in India
 - i. [Site Visit Report](#) for Malaviva National Institute of Technology (MNIT)
 - ii. Status Update on the IDEAS Capacity Building grant [IDEAS Report](#)
 - iii. Liaison for South Asia Advisory Group ([Nov 10th date for meeting](#))