

Steering Committee

Wed., Oct. 4 2023 • 1:30-2:50 pm

Gitenstein Library, Room 123

Present: Anthony Berchie, Dylan Nguyen, Cathy Liebars, Mindi McMann, Chanelle Lester, Kay Potucek, Jackie Anderson, Jennifer Palmgren

Excused: Brittany Aydelotte, Jeffrey Osborn

1. Introductions to new member
2. Minutes ([9-20-23](#)) approved
3. New charges:
 - a. Master of Professional Studies program approval - CAP/GSC ([memo](#)) ([proposal](#)) ([cover page](#))--question from Potucek about faculty list. –Due November 15, 2023
Approve 8
No 0
Charge issued
 - b. 5-year review for Graduate Student Full-Time definition - GSC through CAP ([memo](#)) ([policy](#))--hasn't been revised since 2017. Steering asks that CAP and GSC replace the policy with one that now meets the needs of the college. Charge asks for review by February 15, 2024.
Approve 8
No 0
Charge issued
 - c. 5-year review for Undergraduate bulletin year-of-record - Steering Review– to examine whether policy is affected by Leave of Absence policy or the Definition of Majors policy ([memo](#)) ([policy](#))
4. Coming up:
 - a. Deregistration discussion - request from Andrew Clifford ([memo](#));
Discussion ensued
 - b. October 18, 2023 - visit from AI Task Force Co-Chairs
 - c. November 1, 2023 - visit from CAP chairs
5. Adjourn– unanimous