

## Steering Committee Minutes

Wednesday, September 20, 2023 • 1:30-2:50 pm

Gitenstein Library, Room 123

### Attendance

- Present
  - Cathy Liebars, Faculty
  - Mindi McMann, Faculty
  - Brittany Aydelotte, Staff
  - Chanelle Lester, Staff
  - Kay Potucek, Staff
  - Jackie Anderson, Student Representative
  - Jeffrey Osborn, Provost and co-chair (ex-officio, without vote)
  - Jennifer Palmgren (Academic Affairs, without vote)
- Absent
- Excused
  - Felicia Steele, Faculty
  - Dylan Nguyen, Student Representative

Meeting called to order 1:32pm

1. Approve minutes (9-6-23)
  - a. Reviewed and approved
  
2. Review status of issues
  - a. Reviewed current list
  - b. Will share list of policies that are due to be reviewed
  
3. Note new policy manual
  
4. Suggested dates for standing committee and task force chairs visits
  - a. October 18 - AI task force
  - b. November 15 - CAP
  - c. Spring - CFA and CSCC

5. New charges
  - a. Program Closure
    - i. Motion to approve charge, seconded
      1. Yes - 6
      2. No - 0
      3. Abstain - 0
  - b. Astrophysics minor
    - i. Motion to approve charge, seconded
      1. Yes - 6
      2. No - 0
      3. Abstain - 0
  
6. September 27 – Equity Policy Workshop
  
7. Adjournment - 1:54pm

Next meeting: October 4, 2023

*Note: Brittany will not be at the October 4th meeting.*