

Committee on Faculty Affairs
Minutes (prepared by Teresa Nakra)
May 10, 2023

Present: Gary Dickinson (chair), Tim Clydesdale, Bethany Sewell, Holly Haynes, Teresa Nakra (vice-chair), Susan Ryan, Brenda Ghitulescu, Sunita Kramer, John Marshall

Excused: Manish Paliwal, Radhika Vyas (SG representative), Christopher Fisher

Absent: Carolina Marques-Borges

1. Reviewed draft minutes from April 26, 2023 meeting
 - A. Tim Clydesdale moved, Holly Haynes seconded, all approved.
2. Disciplinary Standards:
 - A. Updated Management DS reviewed; DS was revised in response to CFA's comments; Management chair included an accompanying memo explaining all changes. Vote taken; all in favor, DS approved.
 - B. Memo for WLC DS reviewed, approved; will be sent to WLC chair.
3. Steering recently approved Joint Appointments policy with one small amendment, approved by chair and vice-chair.
4. Charges and DS review agenda items for AY 2023/2024:
 1. 5 DS memos were sent in Spring 2023 and are awaiting revisions for review in Fall 2023: Accounting & Information Systems, Marketing & Interdisciplinary Business, Finance, Economics, WLC
 2. Copyrighted Materials Use policy awaiting word from Provost in the fall. Clarification requested on timing in relation to Intellectual Property MOA (Nov. 1, 2022); item currently paused.
 3. Informed Course Choices final assessment sent to Steering April 18, 2023; awaiting a response.

4. CFA's February 8 memo on the impact of ChatGPT on Education at TCNJ recommended the formation of an AI task force; this was approved by Steering to start in the fall.
5. Given regular questions and issues that arise in the preparation of DS documents, we may prioritize updating an earlier checklist or create a new FAQ/guidelines document for DS contents in the fall.

Adjourned 1:55