

Steering Committee Minutes

Wednesday, March 1, 2023 • 1:30-2:50 pm

Gitenstein Library, Room 123

Attendance

- Present
 - Jill Bush (co-chair), Faculty
 - Cathy Liebars, Faculty
 - Felicia Steele, Faculty
 - Chanelle Lester, Staff
 - Brittany Aydelotte, Staff
 - Colleen Schmidt, Staff
 - Dylan Chidick, Undergraduate Student
 - Danielle Sambogna, Undergraduate Student
 - Peter Corso, Undergraduate Student
 - Jeffrey Osborn, Provost and co-chair (ex-officio, without vote)
 - Jennifer Palmgren (Academic Affairs, without vote)
- Absent
- Excused

Meeting called to order 1:30pm

1. Approve minutes (2-15-2023)
 - a. Motion to approve, seconded
 - b. Yes - 8
 - c. No - 0
 - d. Abstain - 1
2. New Charges
 - a. Certificate Programs:
 - i. CAP - Post-Master's Certificate in Global Educational Leadership
 1. Motion to approve, seconded
 2. Yes - 9
 3. No - 0
 4. Abstain - 0
 - b. 5-year Policy Reviews:
 - i. CAP - Program Entrance, Retention, and Exit Standards Policy
 1. Motion to approve charge, seconded
 2. Yes - 9
 3. No - 0
 4. Abstain - 0

- ii. CAP - Program Closure Policy
 - 1. Motion to approve charge, seconded
 - 2. Yes - 9
 - 3. No - 0
 - 4. Abstain - 0

- iii. CFA - Joint Appointments Policy
 - 1. Motion to approve charge, seconded
 - 2. Yes - 9
 - 3. No - 0
 - 4. Abstain - 0

- iv. CSCC-Student Rights and Freedom Policy
 - 1. Motion to approve, seconded
 - 2. Yes - 9
 - 3. No - 0
 - 4. Abstain - 0

- v. CSCC-College Website Policy
 - 1. Motion to approve, seconded
 - 2. Yes - 9
 - 3. No - 0
 - 4. Abstain - 0

- vi. CSCC-Sponsorship/Support of External Non-profit Organizations or Programs Policy
 - 1. Motion to approve, seconded
 - 2. Yes - 9
 - 3. No - 0
 - 4. Abstain - 0

3. Final Recommendations to Review/Vote:

- a. CFA - Course Evaluations, Student Feedback, and DEI
 - i. Motion to approve, seconded
 - ii. Yes - 9
 - iii. No - 0
 - iv. Abstain - 0
 - v. *Note: Review numbering of questions prior to sharing*

- b. CFA - Undergraduate Policies & Practices Policy
 - i. Motion to approve, seconded
 - ii. Yes - 9
 - iii. No - 0

- iv. Abstain - 0
- c. CAP - DEIA Graduate Certificate Program
 - i. Motion to approve, seconded
 - ii. Yes - 9
 - iii. No - 0
 - iv. Abstain - 0
- d. CAP - Class Recording Policy
 - i. Motion to approve, seconded
 - ii. Yes - 9
 - iii. No - 0
 - iv. Abstain - 0
- e. CSCC - Service and Assistance Animals Policy
 - i. Motion to approve, seconded
 - ii. Yes - 8
 - iii. No - 0
 - iv. Abstain - 1
- f. CSCC - Housing Accommodation Policy
 - i. Motion to approve, seconded
 - ii. Yes - 8
 - iii. No - 0
 - iv. Abstain - 1
- g. CSCC - Interim Student Conduct Code Policy
 - i. Motion to approve, seconded
 - ii. Yes - 8
 - iii. No - 0
 - iv. Abstain - 1
- h. CSCC - Interim Involuntary Health and Safety Withdrawal Policy
 - i. Motion to approve, seconded
 - ii. Yes - 8
 - iii. No - 0
 - iv. Abstain - 1
 - v. *Note: Review formatting of definitions*
- 4. 5-year Policy Review-Internal Steering Committee:
 - a. Final Internal Review/Vote:
 - i. Degree Program Approval Process Policy
 - 1. Motion to approve, seconded
 - 2. Yes - 9

3. No - 0
4. Abstain - 0

- b. New Internal Review:
 - i. Type of Undergraduate Majors and Minor Defined Policy
 - ii. Majors-Second and Third Policy
 1. *Move to continue the updates on these items via email and then send to CAP for brief review.*
 2. Email Vote Complete with CAP agreement (3/9/23)
 - a. Yes - 8
 - b. No - 0
 - c. Abstain - 1
 - iii. Change of Major Policy-CAP pre-reviewed policy and will review during CAP meeting and make any edits to the policy based upon changes to related policies.
5. Discuss staffing for Executive Committee on Inclusive Excellence
 - a. *Decision to move forward with the creation of the CIE committee this year. Student Government, Faculty Senate, and Staff Senate will work to appoint representatives.*
6. Meeting Adjourned at 2:51pm

Next Meeting: April 5, 2023