

# TCNJ COMMITTEE ON INCLUSIVE EXCELLENCE

October 11, 2023 ❖ SSB 105 ❖ 1:30 – 2:50pm

## MINUTES

### ATTENDEES

**In Attendance:** James A. Felton III (zoom), Waheeda Lillevik (zoom), Levi Ekanger, Kelly Hennessy, Christopher Murphy, Dylan Nguyen, Adaurennaya Onyewuenti (zoom), Yuliia Sul, Michael Smith, Colleen Sears, Stephanie Horner, Chelsea Jacoby, Dixita Malatesta (zoom), Leigh-anne Francis (zoom)

1. Speaker: Jennifer Palmgren & CEI Governance
  - a. shares information about the governance structure
  - b. Executive oversees the work but CIE doesn't oversee any standing committees or councils
  - c. Steering issues charges to committee or council → 7 step process (CEI does not issue charges)
  - d. relationship to each other
    - i. CSPP and CIE deal with planning and strategic plan
    - ii. Steering sometimes give charges to CSPP and CIE (but rarely) but all three are equal as executive committees
  - e. CIE charges
    - i. DEI strategic plan
    - ii. drafting new Strategic plan
    - iii. evaluate college level plans
    - iv. invite up to 4 cabinet members a year
  - f. Task Forces (short term)
    - i. AD Hoc: Description in Governance Document on how to create
  - g. Committee/Councils (longer term)
    - i. Got to BOT for formal approval
  - h. Executive Committee & relationship with BOT
    - i. Submit to VP with oversight to area
    - ii. VP forwards to President & then brought to BOT
  - i. Process for policy changes to get CIE is incorporated in all proposals and processes
    - i. Reach out to steering to have charges sent to CAP or other standing committees or councils to incorporate CIE
      1. request to review everything that CSPP reviews
    - ii. CIE develops equity templates and policies
2. Next meeting: October 25, 2023, from 1:30-2:50 in Social Sciences 105