

Committee on Faculty Affairs
Minutes (prepared by Teresa Nakra)
February 8, 2023

Present: Gary Dickinson (chair), Sunita Kramer, Christopher Fisher, Manish Paliwal, Bethany Sewell, Teresa Nakra (vice-chair), Radhika Vyas, John Marshall, Carolina Marques-Borges, Holly Haynes, Brenda Ghitulescu, Susan Ryan

Excused: Tim Clydesdale

Absent: N/A

1. Minutes from January 25, 2023 meeting reviewed
 - A. Christopher Fisher moved, John Marshall seconded, all approved with minor edit
2. ChatGPT memo approved with minor edits; Dickinson will make those changes and send to Steering
3. Continuing Charges
 - A. Disciplinary Standards
 - ⇒ reviewed updated DS from WGSS; feedback added to Google doc. Dickinson will compile our feedback and send a draft memo by email to CFA for approval before forwarding to WGSS
 - B. reviewed proposed 5-year updates to Disciplinary Standards Policy
 - ⇒ reviewed suggested edits in Google docs
 - ⇒ discussed indicating whether student involvement in scholarly/creative work is expected within the discipline, and other aspects including page length, format, and timeline
 - ⇒ Dickinson will send to Dean of the Library to review vis-à-vis the Library's reappointment/promotion review processes
 - ⇒ Dickinson will then send out for Tier 2 feedback to faculty and staff
 - C. reviewed updates to Student Feedback form in response to Fall open fora

- ⇒ Christopher Fisher presented a final recommendation and survey document (shared via email and Google drive to CFA)
- ⇒ In response to open fora and Qualtrics survey feedback, revisions included putting the Student Feedback survey on a five-year review cycle, removing redundant questions (rather than simply add four questions), and recommendation for instructor to reserve 10 minutes at the beginning of class during the two-week window (it is mandatory that they leave the room while doing this)
- ⇒ Christopher Fisher will send the updated recommendation and survey documents, incorporating minor edits discussed during the meeting, to CFA
- ⇒ Bethany Sewell moved to approve the Student Feedback final recommendation pending minor edits, Sunita Kramer seconded, all voted in favor to move the recommendation forward to Steering.

D. Informed Course Choices

- ⇒ continued discussion of pathways to provide students with additional information on courses prior to registration
- ⇒ we will return to this issue at the next meeting

Adjourned 2:51