

**Steering Committee Minutes**  
December 7, 2022 • 1:30-2:50 pm  
Gitenstein Library, Room 123

**Attendance**

- Present
  - Jill Bush (co-chair), Faculty (Excused late)
  - Cathy Liebars, Faculty
  - Ryan Gladysiewicz, Staff
  - Colleen Schmidt, Staff
  - Brittany Aydelotte, Staff
  - Dylan Chidick, Undergraduate Student
  - Danielle Sambogna, Undergraduate Student
  - Peter Corso, Undergraduate Student (excused late)
  - Jeffrey Osborn, Provost and co-chair (ex-officio, without vote)
  - Jennifer Palmgren (Academic Affairs, without vote)
- Absent
  - Felicia Steele, Faculty
- Excused

**Meeting was called to order at 1:32pm.**

**Meeting Minutes Approval - 11/16/22**

- Yes - 7
- No - 0
- Abstain - 0

**Invited Guests**

- CAP- Aimee Stahl
  - Shared updates on structure on subcommittees and GSC
  - 2 policies to go out for testimony in February to be wrapped up next semester
  - 2 new charges to start next meeting
- CSCC - Brittany Aydelotte
  - Shared updates on 2 policies ready to go out for testimony
  - Preparing to review 2 new charges

**Discussion: Executive Committee on Diversity and Inclusion**

- Discuss testimony feedback
- Motion to approve documents with addition of name change
  - Yes - 8
  - No - 0
  - Abstain - 0

**New Charges**

- CFA: Undergraduates Enrolling in and Double-Counting Graduate Courses
  - Motion to approve charge, second to approve charge
  - Vote
    - Yes: 8
    - No: 0
    - Abstain: 0

**Meeting was Adjourned at 2:27pm**