

Steering Committee Minutes
October 19, 2022 • 1:30-2:50 pm
Gitenstein Library, Room 123

Attendance

- Present
 - Jill Bush (co-chair), Faculty
 - Cathy Liebars, Faculty
 - Felicia Steele, Faculty
 - Ryan Gladysiewicz, Staff
 - Colleen Schmidt, Staff
 - Brittany Aydelotte, Staff
 - Danielle Sambogna, Undergraduate Student
 - Peter Corso, Undergraduate Student
 - Jeffrey Osborn, Provost and co-chair (ex-officio, without vote)
 - Jennifer Palmgren (Academic Affairs, without vote)
- Absent
 - Dylan Chidick, Undergraduate Student

Meeting was called to order at 1:30 pm.

Meeting Minutes Approval - 10/5/22

- Yes - 8
- No - 0
- Abstain - 0

Discussion with Vice-President James Felton regarding Executive Committee on Diversity and Inclusion (CDI) and defining the Equity Audit process

- VP Felton shared updates and the Division support for the Executive Committee on Diversity and Inclusion (CDI)
- The committee discussed important points and examples to be shared during campus-wide testimony collection
- VP Felton shared updates on the Equity Audit process and the work of the subcommittee

Final Recommendations

- CAP-Undergraduate certificates: “Spanish for the Professions”
 - Motion to approve final recommendation, second by member
 - Yes - 8
 - No - 0
 - Abstain - 0
- CAP-Graduate Comprehensive Exam policy
 - Notes: To be sent back to CAP with updated language suggestion, as to not change the policy as it is currently written due to grammar.
 - Motion to approve second back to CAP and GSC, second by member
 - Yes - 8

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- No - 0
- Abstain - 0

- CAP-Graduate Non-Enrollment policy
 - Motion to approve final recommendation, second by member
 - Yes - 8
 - No - 0
 - Abstain - 0

- CAP-Class Recording Policy - Request testimony tier level change
 - Motion to approve updated testimony tier, second by member
 - Yes - 8
 - No - 0
 - Abstain - 0

New Items

- Student Government resolution: More informed course enrollment choices
 - Committee discussed the SG resolution, student representatives shared context for resolution
 - Provost Osborn will present to SG to address the resolution, share more information about how courses are developed, and will invite a faculty member to join to share an example
 - Steering will send a charge to CFA to consider the SG resolution and how more information could be shared with students before they have to enroll in classes.
- Charge to CFA on SG Resolution
 - Motion to approve charge, second by member
 - Yes - 8
 - No - 0
 - Abstain - 0

New Charges

- Chairs will consider sending via email for approval:
 - Charge to CSCC-Student Conduct Code Policy
 - Charge to CSCC-Interim Health and Safety Withdrawal Policy
 - Both policies were approved with an electronic vote of 6-yes, 3-abstain, 0-No on 10-24-22.

Adjournment

- Motion to adjourn the meeting at 2:56pm, seconded by member