

## 9/21/2022 - CICC

### Minutes

1. This is the first meeting of the semester. Forrest Link was elected as chair.
2. Call for proposals
  - CICC recently approved a proposal from Tabitha D'Angelo.
  - Paula shared the call-for-proposal document with the group. Suggestion was added to include a time frame for submitting "end of program" report. This change also needs to be updated to the PDF file on the website.
  - Once both of these documents are completed:
    - i) Contact Tiffany to update the website with the revised PDF file
    - ii) Send Gem Perkins the call-for-proposal email to send out to the campus community
  - Advertising Suggestions:
    - i) TCNJ Today
    - ii) Email to faculty from School Deans
3. Budget
  - Paula will contact Tiffany about this year's budget amount, including the amount already spent.
  - Paula will also ask Tiffany about how Judit should process the payments for visitor preparation (art chalk, food for the awesome students who created the chalk art, etc.)
4. 2023 Theme - Event Preparation
  - Judit would like to secure the theme for 2023 by the October or November CICC meeting for *The Book of Unknown Americans*. The author would like to have an onstage interview instead of the keynote and Judit wants to start working with the students who will facilitate.
  - Judit suggests working on a timeline to prepare everything in advance (including the call for FSP Facilitators)
5. 2024 Book
  - Please send any book recommendations to Judit.
6. *Hey Kiddo* - Convocation Day
  - CICC discussed the 2022 Talk and the FSP Experience
    - i. Students and faculty enjoyed the book.
    - ii. Could this year's author hold two presentations, rather than just hold a satellite location for crowd overflow?
    - iii. Host Author Book Signing in the same location as the presentation (for instance, Kendall Hall) and right before or after the presentation.
    - iv. Invite students to lunch with the keynote speaker, rather than facilitators.