

Committee on Faculty Affairs
Minutes (prepared by Teresa Nakra)
October 26, 2022

Present: Gary Dickinson (chair), Holly Haynes, Sunita Kramer, Teresa Nakra (vice-chair), Manish Paliwal, Susan Ryan, Bethany Sewell, Radhika Vyas, Carolina Marques-Borges, Christopher Fisher, Brenda Ghitulescu, Tim Clydesdale

Excused: John Marshall

Absent: None

1. Minutes from October 12, 2022 meeting reviewed:
 - A. Susan Ryan moved, Bethany Sewell seconded, approved without amendments.
2. Update from Chair from governance meeting with Steering/CAP/CSCC:
 - A. We will follow best practices such as sending out minutes in a timely fashion, including our student member in discussions, closely observing the exact charges we receive, sticking to timelines, and asking questions of Jennifer Palmgren as needed.
3. Moving forward, we will retain two versions of our minutes: full meeting notes for internal use, and action minutes to submit for formal record-keeping and reporting.
4. Continuing Charges
 - A. DS
 - ⇒ Political Science memo approved without any changes; Dickinson will send.
 - ⇒ Updated English DS reviewed and discussed; approved with two suggestions. Chris Fisher moved; Holly Haynes seconded, all approved.
 - ⇒ Updated Creative Writing DS reviewed and discussed; approved with minor suggestions. Bethany Sewell moved, Holly Haynes seconded, all approved.
 - ⇒ outstanding DS updates from some departments
 - B. Copyrighted Materials Use working group:
 - ⇒ removed mention of Intellectual Property because of in-progress MOA with AFT and General Counsel
 - ⇒ suggested modifications discussed; changes deferred until update re: MOA

- C.** update from Student Feedback working group:
 - ⇒ reviewed revised preliminary recommendation from 2021
 - ⇒ CFA members discussed several changes to the draft feedback questions
 - ⇒ CFA members will present recommendation to Faculty Senate and Student Government and send a campus-wide Qualtrics survey
- D.** Update from Undergraduate Advising Policies and Practices working group
 - ⇒ Minor revisions recommended
 - ⇒ Chair Dickinson ask for a motion to approve final recommendation, pending minor edits; Brenda Ghitulescu moved, Tim Clydesdale seconded, all approved
- E.** New charge: Informed Course Choices
 - ⇒ Student Government sent this charge to Steering, which passed it to CFA for Tier I review.
 - ⇒ we will form a working group around this topic

Adjourned 2:53 pm.