

Living Learning Community Task Force

Agenda & Minutes

10/26/2022

Attendance: [check and strike through means in attendance]

- ~~Tina Tormey, co-chair~~
- ~~Glenn Steinberg, co-chair~~
- Richard Baker: *emailed to say he is on sabbatical and needs to be replaced*
- ~~Joscelynn Bernal~~
- ~~Erica Kalinowski~~
- ~~Althia Muse~~
- ~~Amanda Sangalli~~
- ~~Delaney Smith~~
- ~~Wudyalew Wondmagegn~~

AGENDA:

1. Welcome/Check In-

Who is taking minutes? We decided not to take formal minutes but to use the white board in the room to record notes.

Any edits to last meeting's minutes? None voiced.

2. Dave Cruz, Associate Director of Housing:

3. Work on timeline of an LLC:

- a. If the LLC requires the development of a new class, what are relevant dates?
- b. If the LLC requires enrollment in one or more existing classes, what are relevant dates?

Conference Room Reminders

- Please do not leave trash on the table
- If you use the television or phone, please roll up the cord and put the phone back in their proper location
- Reset chairs and push them in after your meeting is done
- Erase the board when you are finished

PLEASE DO NOT ERASE

When

Crista: ask about her deadlines

What about priority registration?

- Classes
- Housing

course release to prepare academic operations of grant or course release

20-30% of beds/blog

SPRING

Sheet Beds is bigger than beds

market LLC dev. options

MAY

course based LLC should be proposed here

interest session or round table or workshop
 add part to help prepare

should assess interest

Budget market timing
 - start marketing
 - requirements

Other

→ Housing App can build out into on LLCs

→ LLC apps can be in Nighthousing so it's seamless.

→ Haptics Course
Run 2-3x before new course



Fall marketing

SEPTEMBER

Housing needs to know LLCs (space, theme/title, bed)

Faculty must submit class schedules

APPS to LLCs due

Dec - Feb

□ Returning students Apply for Housing

UCF: priority guarantee
CWS: Uniq: CWS Payment Reclamation

Feb 1
SYE + UCF
LLC selection before finalists released

timeslots: mid

eval where UCF + LLCs

Late FEBRUARY

□ Returning Students Select Rooms

identi space availa for F transfe

ASD - LLC Fax time

How will class fit into the room? How will class fit into the room?



ASD -
LLC face
time

LLC
2014-2015
LLC

APRIL

Fall course
selection
FOR SUMMER

How will we
find the right
LLC?

Budgets
Approved

late
FEBRUARY

Identifying Students
select Rooms

identify
space
availability
for FY +
transfers

MAY - mid June

□ FY Students APPLY for Housing

Can we have an LLC module
as part of online NSD

LLC event
for those
accepted to
provide support
+ training

SUMMER
(Late June)

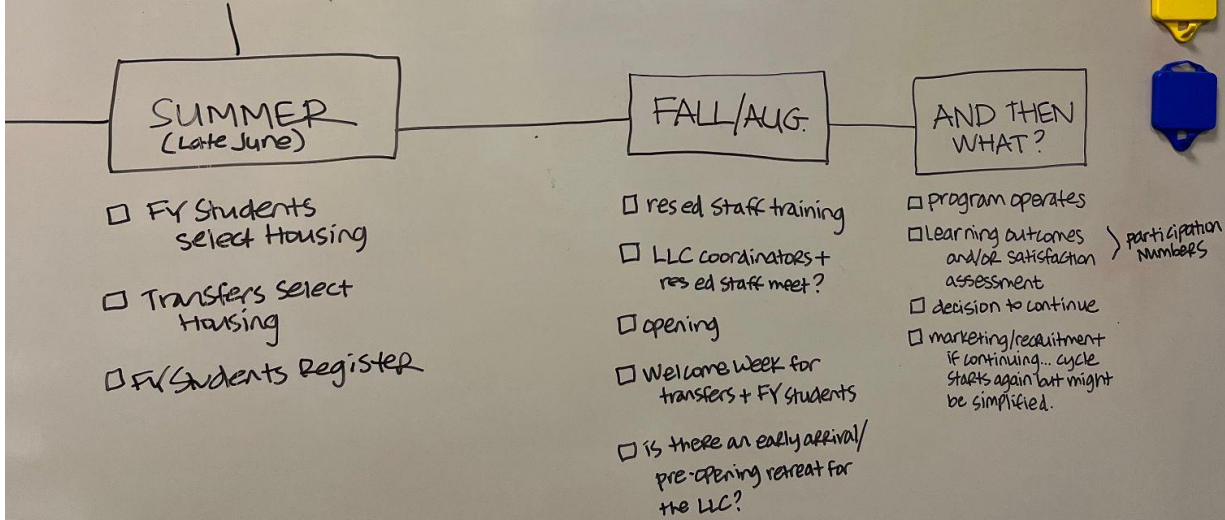
- FY Students select Housing
- Transfers select Housing
- FY Students Rec



Conference Room Reminders

- Please do not leave trash on the table
- If you use the television or phone, please roll up the cord and put the phone back in their proper location
- Reset chairs and push them in after your meeting is done
- Erase the board when you are finished

Budgets Approved



4. Next Steps and Next Meeting: Wednesday, November 9, 1:30pm-2:50pm in Eick 114

- a. Consider details of proposal process/RFP and of assessment
- b. Develop feedback process for list below

Task List:

- ~~Analyze models & impact (experience, learning, resources)~~
- Partnership opportunities
- Recommended process
 - Creation/proposal (especially timeline)
 - Review/approval
 - Training for involved partners
 - Assessment
 - Funding
 - Closure
- Solicit Feedback
 - Student services/student transitions
 - Council of Deans
 - Academic Leaders
 - Office of Assessment
 - Center for Excellence in Teaching & Learning
 - Accessibility Resources Center
 - Enrollment Management/Admissions
 - Campus construction/facilities
 - Center for Student Success
 - FSCC/FYW coordinators
- Formal presentation to campus

Charge

Steering convenes an ad hoc task force to develop and present to the campus community a report on living learning communities. The task force report will serve as a resource and guide for the future development of LLCs at TCNJ. The report should include an analysis of a range of models and explore their varying impact on: student experiences; student learning; serving residential and non-residential students; campus resources (e.g., space, equipment, personnel time–faculty and staff); campus culture; and opportunities for partnerships across divisions of the college. The report should consider and include

examples of different types of LLCs (e.g., theme-based, affinity group-based, major-based, etc.) and duration of LLCs (e.g., short-term, those that last for only a few years; and long-term examples of those that are more enduring). Although the task force is asked not to recommend a specific LLC model or models, the task force may recommend general procedures or best practices for LLC creation (proposal, review, and approval steps), assessment, and closure.

In completing its charge, the task force should consult widely across campus. At a minimum, the task force should consult with the Office of Student Services, including the Residential Education and Housing staff; the Office of Student Transitions; Council of Deans; Academic Leaders; the Office of Assessment; the Center for Excellence in Teaching and Learning; and the Accessibility Resource Center.

At the end of its work, the task force should submit a formal report to Steering as well as prepare a formal presentation to the campus community. The group should elect a co-chair from among the faculty members. Minutes of meetings should be submitted to Steering.

Fall 2022 Meetings/Timeline:

October 26, 2022	
November 9, 2022	
November 23, 2022	Zoom meeting
December 14, 2022	