

Committee on Academic Programs (CAP)
Agenda for Meeting on 03/23/22
146 Bliss Hall, in the annex or by zoom (see instructions at the bottom)

Present: Joe Baker, Brett BuSha, Peter Corso, Alyssa Desantis, Craig Hollander, Heba Jahama, Tracy Kress, Alekhya Madiraju, John McCarty, Jennifer Palmgren, Kay Potucek, Avani Rana, Jane Wong, Brenda Seals (Chair).

1. **Not present:** Deborah Knox.
2. **Review and approve agenda and minutes from 3/09/22; Approved.**
3. **Announcements:**
4. **New Charges:**
5. **Votes:**
 - a. **Syllabus policy.**

Feedback from Academic leaders and other stakeholders was integrated into the proposal. Currently, the subcommittee is waiting from feedback from the Campus Diversity Council. The proposal should be ready to submit for tier 2 testimony after receiving the remaining feedback. The new syllabus policy was presented to, and reviewed by CAP. The syllabus template was also reviewed. CAP approved that the revised syllabus policy and short template to be sent out for tier 2 testimony.
 - b. **Honors Program Proposal.**

The subcommittee will review the proposal and seek an online/email vote prior to next CAP meeting.
 - c. **19. Arts Administration and Cultural Entrepreneur Minor.**

New stakeholder feedback was received and integrated feedback into the proposal. The minor was approved; although, a few mandatory signatures have not been received.
 - d. **Waiver for Nursing transfer and residency.**

Steering accepted that CAP would pursue a waiver for Nursing, and then separately, a revised college policy. The transfer waiver for the School of Nursing was approved by CAP, with a recommendation that the waiver remain in place pending full review of the overall policy.
 - e. **Camera recording.**

Policy voted-on and approved.
6. **Discussion of current charges (Chairs listed in bold):**
 - a. **Graduate Admissions/Readmissions Charges.**

The subcommittee is incorporating feedback from stakeholders and reformatting, there still be many factual errors across departments. Input is needed from across departments. A draft should be available by the next CAP meeting.
 - b. **Ungraded Option.**

One to two additional sub committees needed to refine, and perhaps a vote at the next CAP meeting.

c. **Delivery Mode.**

One additional subcommittee meeting is needed to finalize the proposal. The definitions need to be further refined in preparation for a vote. Testimony from stakeholders has not been received CAP members should review the document:

https://docs.google.com/document/d/1xDtz-w7mBaaWE7oo_e1LcMqLgam9cZWj/edit?rtpof=true&sd=true

d. **Undergraduate Transfer Credit.**

e. **Graduate Certificate Programs.**

The subcommittee is awaiting stakeholder feedback.

f. **Undergraduate Certificate Programs.**

Campus feedback is being integrated into the proposal, and the subcommittee will meet next week.

Meeting adjourned.

g. Campus Recording Policy (See the Interim policy group under c. above)

h. Graduate Comprehensive Exams and other Culminating Experiences

i. Graduate Non-Enrollment Policy

j. Professional and UX/UI Writing Graduate Certificate

k. Arts Administration and Cultural Entrepreneur Minor

7. Notes on Committees that report to CAP

a. **Graduate Studies Council:**

i. Tracy is coordinating for specific charges, see above.

b. **Liberal Learning Council:**

i. Liberal Learning (Proposal for new competencies went out for review via email to the campus. Please review proposal:

<https://docs.google.com/document/d/14fQ6782vpHxZgtJZm8R0f26JKcu3AZFC/edit>)

c. Community Engaged Learning Council

d. Cultural and Intellectual Community Council

e. Global Engagement Council

f. Mentored Research and Internships Council

g. Self-Designed Major Council

h. Teacher Education Council

i. Teaching and Learning Council

8. Our next meeting will be on Wednesday, April 6th, 1:30 p.m. via Zoom. Link will be emailed with the new agenda.

CAP 2021-22 Roster

1. Brenda Seals, Chair, Faculty, term expires 2023
2. Brett BuSha, Co-Chair, Faculty, term expires 2024
3. Craig Hollander, Faculty, term expires 2023
4. Sharon Byrne, Faculty, term expire 2023
5. John McCarty, Faculty, term expires 2024
6. Deborah Knox, Faculty, term expires 2022
7. Joe Baker, Faculty, term expires 2022
8. Tracy Kress, Faculty, term expires 2022
9. Avani Rana, Staff
10. Jennifer Palmgren, Provost Designee
11. Jane Wong, Academic Dean
12. Kay Potucek, Staff
13. Heba Jahama, Staff
14. Alekhya Madiraju, Undergraduate Student
15. Peter Corso, Undergraduate Student
16. Alyssa DeSantis, Graduate Student