

CEL Council Meeting Minutes

March 2, 2022

Attendance

- Megan Teitelbaum
- Jaison Hiltner
- Ankita Patil
- Robert McGreevey
- Lori Johansson
- Marina De Souza

Action Items

- Complete draft of ACEL-by-Contract proposal
- Complete draft of Faculty Fellow request

ACEL-by-Contract

- Could have mid-semester form to keep track of progress for the faculty to fill out
 - Has student completed assignment
 - 4-5 questions
 - If there is a red flag from the faculty survey, CEL Institute could reach out to student
 - Include in the evaluation section of the proposal
- Draft, enhancement proposal form, rubric and evaluation form to approve, the mid semester form, completion form
- Share with council week before the next council meeting (distribute March 30)
- Review at April Council meeting and then send to governance later in April / early May
- May 4 is last meeting
- Process
 - Britt can make request to Steering and the recommendation is endorsed by Council

Faculty Fellow

- Circulate request at end of semester if ready (late April / early May)
- Request letter of interest via email
 - Part of strategic plan is to expand teaching CEL

- Faculty fellow would have role in mentoring and guiding faculty in incorporating CEL
- [Faculty Fellow description from 2020-2021](#)
- Community Fellow Request
 - “a one-page project or program proposal outlining intended projects and activities during the Fellowship year. The proposal could include a particular theme of the Fellowship, specific projects and activities, departments and/or courses you would like to partner or affiliate with, organizations with which you would like to build relationships with, ways you would like to incorporate students into your programming, and any other details of the activities you intend to pursue.”
- Summer course compensation
- Have the dean’s share during faculty meetings

Next Agenda

- Next Meeting: April 6
- Approve Faculty Fellow
- Approve ACEL-by-Contract Proposal
- Discuss learning goals
 - Aligning CEL learning goal and course learning goals in a sustainable way
- Think of how to institutionalize CAB in TCNJ work
 - Invite Diane Bates and Kim Pearson to talk about CAB

May Meeting

- FYCEL Update