

TCNJ Sabbaticals Council Meeting

Feb 16, 2022

Minutes

Present: Sunita Ahlawat, Mohammed Alabsi, Elizabeth Borland, Jean Brechman, Stuart Carroll, Wendy Clement, Taras Pavlovsky, Dimitrios Papamichail, Catie Rosemurgy, and Yuji Tosaka

Excused: Dolores Dzuby

1. Approval of minutes from Feb 2nd meeting.
2. Council reviewed and approved feedback letters for applicants who requested feedback.
3. Council made a plan for the September 7 Orientation meeting next fall:
 - a. All returning members will make an effort to attend
 - b. Jean Brechman will give the PowerPoint presentation
 - c. Stuart Carroll will “MC” the event
 - d. People can look at the recording of last year’s presentation in the council’s shared drive.
4. Council discussed changes to their process and the Sabbaticals RFP:
 - a. Council proposes a change to the RFP: add a deadline to request feedback from the committee. This date will be added to the Provost’s letter sent to all applicants announcing the results of their application.
 - b. Council decided not to create a procedure for an applicant to introduce new information after the application deadline.
 - c. Taras Pavlovsky is preparing a proposed change to the RFP that will clarify the document’s language regarding “sabbatical-worthy” applications.
 - d. Council proposes a change to the cover sheet for the sabbatical application: strike the either/or option that allows applicants to select either the Spring or the Fall semester for their proposed sabbatical.