

Committee on Faculty Affairs  
Minutes (prepared by Gary Dickinson)  
April 27, 2022

**Present:** Tim Clydesdale, Linda Dempf, Gary Dickinson, Christopher Fisher, Brenda Ghitulescu, Lisa LaJevic, John Marshall, Amanda Norvell, Manish Paliwal, Monisha Pulimood, Susan Ryan, Michael Smith

**Excused:** Carolina Marques-Borges (On leave); Lakshmi Gurram

**Absent:** None

1. Minutes from April 13, 2022 meeting approved with minor revisions.
2. A revised DS from SELL, along with a memo outlining changes made, was received on April 20, 2022. CFA will review the revised DS and vote on approval at its next meeting.
3. RPD Service Requirements. CFA presented the recommendation to faculty during an open forum on April 19, 2022 and received feedback through a Qualtrics survey. Quantitative feedback showed majority support of the recommendation. The working group drafted a final recommendation incorporating constructive feedback received and sent this to all CFA members. Pulimood motioned to approve the revised recommendation and submit the final recommendation to Steering. Norvell seconded the motion and the motion carried with unanimous approval from the committee.
4. Student Feedback Charge. CFA presented the preliminary recommendation at the April 6, 2022 senate meeting and at the Student Government Association meeting on April 13, 2022. A Qualtrics survey for written feedback was provided to faculty and students (open for comment April 4–22, 2022). Feedback on the preliminary recommendation was also provided by Associate Provost Murphy. The response rate for this recommendation was very low (16 responses). Given the importance of the Student Feedback process in tenure and promotion processes, the working group is not comfortable moving the recommendation forward with the low response rate. The working will aim to seek feedback from the campus community again in Fall 2022.
5. Undergraduate Advising Policies and Practices Charge. CFA has reviewed the policy and suggested minor revisions. CFA chair Fisher will draft a preliminary recommendation on

this policy and distribute it to the faculty for written comments before the next CFA meeting.

6. Assessment of Advising. The working group met and drafted a revised recommendation based on comments received during open forums (Faculty Senate, Staff Senate, and Student Government) and through a Qualtrics survey (distributed to faculty, staff, and students). CFA plans to vote on the final recommendation at its next meeting.
7. Copyrighted Materials Policy. CFA has reviewed the policy and suggested minor revisions. Drafting of a preliminary recommendation will occur in Fall 2022.

Adjourn 2:49 pm.