

Committee Members In Attendance: Brittany Aydelotte, Jill Bush, Keli Fazio, Ryan Gladysiewicz, Tom Hagedorn (Co-chair), Jeff Osborn (Co-chair), Jennifer Palmgren, Roshni Raji, Colleen Schmidt, Yashvi Verma.
Invited Guests: Brett BuSha, Dylan Chidick (student government). Absent: Alekhya Madiraju.

1. The meeting was called to order at 1:30 p.m. by Tom Hagedorn. The Steering Committee approved the minutes from the April 6, 2022 meeting with a vote of 8 in favor, 0 opposed, and 0 abstentions after a motion and second.
2. An update from Brett BuSha on CAP was provided to the Steering Committee. Brett provided an overview of the types of tasks that CAP would review/discuss. Brett discussed Course Delivery Mode policy leading to a final recommendation shortly. Other policies discussed were: Graduate Certificate policy, Graduate Comprehensive Examination policy, Syllabus policy with inclusion of DEI statement for every syllabus to support an open and inclusive classroom, and Graduate Non-Enrollment policy. Brett reviewed how resources are being used for the Honors Program, i.e., research projects; and for the Writing program.
3. Final recommendations were provided on the following charges:
 - a. (CFA) SOSA final recommendation. Recommendation was approved with a vote of 8 in favor, 0 opposed, and 0 abstentions after a motion and second.
 - b. (CAP) Ungraded option policy. Recommendation was approved with minor edit of the addition of any modality of course offering with a vote of 8 in favor, 0 opposed, and 0 abstentions after a motion and second.
 - c. (CAP) Remote Classroom, Camera/Microphone Use. Discussion commenced regarding some changes and details. Steering asked CAP for itemized changes in the final recommendation document before final voting.
4. The Steering Committee reviewed charges on the following items:
 - a. (CAP) Graduate Certificate in Health and Risk Communications. The charge was approved with a vote of 8 in favor, 0 opposed, and 0 abstentions after a motion and second.
 - b. (CAP) Master of Arts degree program in Educational Studies. The charge was approved with a vote of 8 in favor, 0 opposed, and 0 abstentions after a motion and second.
5. The Steering Committee discussed a proposal of dual majors regarding the combination of Special Education, Deaf Education, Early Childhood Special Education, and Early Childhood Deaf Education with content area of African-American Studies. In a future Steering Committee meeting, the documents that define dual majors and its review process needs to be clarified.
6. The Steering Committee discussed streamlining the Minor/Certificate Approval Process.
7. The meeting was adjourned at 2:54 p.m.