

Committee on Faculty Affairs  
Minutes (prepared by Gary Dickinson)  
March 9, 2022

**Present:** Tim Clydesdale, Linda Dempf, Gary Dickinson, Christopher Fisher, Lakshmi Gurrani, Lisa LaJevic, John Marshall, Amanda Norvell, Manish Paliwal, Monisha Pulimood, Susan Ryan, Michael Smith

**Excused:** Brenda Ghitulescu, Carolina Marques-Borges (On leave)

**Absent:** None

1. CFA delivered a memo (via email on February 25, 2022) to the Special Education, Language & Literacy (SELL) Department on suggested changes to their revised Disciplinary Standards (DS). CFA is waiting on DS revisions or memo responses from 6 other departments.
2. Minutes from February 23, 2022 meeting approved.
3. SOSA Charge. CFA and SOSA Council presented the revised preliminary SOSA recommendation at the March 2, 2022 Faculty Senate Meeting. A Qualtrics survey for written feedback on the proposal was distributed via Zoom at the meeting and will be sent to the faculty listserv in coming days. The survey will remain open for comment until April 3, 2022, after which time the working group will meet to consider comments and revise the proposal.
4. RPD Service Requirements. The working group completed a written preliminary recommendation, along with a revised Service section of the RPD for faculty and librarians. Clydesdale motion to move forward with the recommendation to solicit Tier 2 testimony from the faculty. Norvell seconded motion, and the motion carried with unanimous approval from the committee. The recommendation and revised service section of the RPD will be sent to the faculty for written feedback in coming weeks.
5. Student Feedback Charge. The Student Feedback working group has completed assessment instruments and is currently drafting a preliminary recommendation. The working group plans to bring the recommendation and assessment instrument for full CFA consideration at its next meeting (March 23, 2022).

6. Assessment of Advising. Feedback has now been collected from Faculty Senate, Staff Senate and Student Government on the preliminary recommendation. The working group will draft a final recommendation and bring this for full CFA consideration at its next meeting (March 23, 2022).
7. Copyrighted Materials Use Charge. Fisher consolidated suggestions made by CFA members on the interim policy and will draft this as a preliminary recommendation. LaJevic motioned to move forward with the recommendation to solicit Tier 2 testimony from the faculty. Dempf seconded motion, and the motion carried with unanimous approval from the committee. The recommendation will be sent to the faculty for written feedback in coming weeks.
8. Sabbatical Revised RFP. Sabbatical Council Chair Borland submitted a revised Sabbatical RFP and a memo explaining the changes made to CFA. CFA will review the changes and discuss the RFP at its March 23, 2022.
9. Financial Conflicts of Interest Policy (5 year review). Fisher consolidated suggestions made by CFA members on the current policy. Dickinson motioned to approve the final draft. Clydesdale seconded motion, and motion carried with unanimous approval from the committee.
10. Retention of Student Work (5 year review). Fisher consolidated suggestions made by CFA members on the current policy. Clydesdale motioned to approve the final draft with minor revisions. Dempf seconded motion, and motion carried with unanimous approval from the committee.
11. Undergraduate Advising Policies and Practices Charge. CFA conducted an initial review of the policy and suggested minor revisions. CFA will discuss the policy at its next meeting (March 23, 2022) and aims to seek written feedback from faculty in April.

Adjourn 2:43 pm.