

Committee on Faculty Affairs
Minutes (prepared by Gary Dickinson)
March 23, 2022

Present: Tim Clydesdale, Linda Dempf, Gary Dickinson, Christopher Fisher, Brenda Ghitulescu, Lakshmi Gurrum, Lisa LaJevic, Amanda Norvell, Manish Paliwal, Monisha Pulimood, Susan Ryan

Excused: Carolina Marques-Borges (On leave), John Marshall

Absent: Michael Smith

1. CFA has issued memos on Disciplinary Standards to six departments over the academic year. Chair Fisher contacted (via email on March 23) all departments with pending Disciplinary Standards to check on their status, and received responses from most indicating that they would resubmit in the near future.
2. Minutes from March 9, 2022 meeting approved.
3. **SOSA Charge.** CFA and SOSA Council presented the revised preliminary SOSA recommendation at the March 2, 2022 Faculty Senate Meeting. A Qualtrics survey for written feedback on the proposal was distributed via Zoom at the meeting. The survey was also distributed to all faculty via email on March 10. The survey will remain open for comment until April 3, 2022 (4 ½ weeks total). Once the survey has closed, the working group (which includes the SOSA Council Chair and Vice Chair) will carefully assess quantitative and qualitative feedback and draft a final recommendation for CFA to review.
4. **RPD Service Requirements.** The working group completed a written preliminary recommendation, along with a revised Service section of the RPD for faculty and librarians. The preliminary recommendation and supporting documents will be sent to the faculty for feedback (Tier 2) via email on March 28. The survey will remain open for comment through April 8 (~ 2 weeks).
5. **Sabbatical RFP.** Sabbatical Council Chair Borland provided CFA a revised Sabbatical RFP on March 9. CFA reviewed the RFP outside of the meeting and discussed the RFP during the meeting. Pulimood motioned to approve the RFP with minor revisions.

Norvell seconded motion, and the motion carried with unanimous approval from the committee. The RFP with minor revisions was forwarded to Borland on March 23, 2022.

6. Student Feedback Charge. The Student Feedback working group drafted preliminary recommendation and completed all feedback instruments. The preliminary recommendation explicitly lists: 1) the proposed changes to the current feedback form, and 2) the questions proposed to use moving forward. The working group will incorporate minor changes suggested by CFA into the preliminary recommendation. CFA will present the preliminary recommendation at the April 6 senate meeting, and will provide a Qualtrics survey for written feedback. CFA also discussed a request from a student government representative on providing students access to student feedback results (request emailed to Fisher on March 21). Since this was outside of the formal charge provided by Steering, CFA will not directly assess this request as part of the Student Feedback Charge and advised the student representative that such a change would need to be negotiated by AFT.

Adjourn 2:54 pm.