

## 2/16/22 MRIC meeting minutes

In attendance: Steve Singer, Xuefeng Wei, Erica Kalinowski, Tracy Perron, Tracy Kress, Salika Lawrence, John Leonard, Matthew Mizuhara, Chloe Popowich, Ting Sun, Sylvia Twersky, Kathy Ferejohn and Meg Ellis (ALS Interpreters)

The meeting started at 1:31pm.

1. The committee reviewed and approved minutes from the January 2, 2022 meeting.
2. Discussion about preparing the MUSE policy and budget request to help lessen the financial obstacles for some students who may have to work and to make the expected hours in the summer to better align to the norm by placing more emphasis on the student's participation. The committee recommended adding language to the policy that shows consideration for modified summer hours or more flexibility for using the funds. Tracy Kress and John Leonard will investigate the approval process to determine if a range of hours is feasible and how it will impact the program as well as student hours. The committee acknowledged that though advocating for the increase of student stipend there is also the need for increased research budget and faculty stipend over time but the immediate priority is the student stipend. In addition to an adjustment in time commitment for the students on MUSE projects in the summer, the committee agreed to ask for a student stipend increase to \$500 per week of MUSE. Also, the committee will ask for an increase in faculty stipend and research support due to increasing cost of materials, but if not able to achieve the increase this year due to budget constraints to ask for increases in future years. Tracy Kress and John Leonard will finalize the Policy Memo for submission with this year's budget request.
3. The meeting transitioned to the MUSE committee: Steve Singer, Xuefeng Wei, Tracy Perron, Tracy Kress, Salika Lawrence, John Leonard, Matthew Mizuhara, Ting Sun, Sylvia Twersky, Kathy Ferejohn and Meg Ellis (ALS Interpreters). The committee discussed norming, proposal review process, and categories in the rubric. Tracy Kress will ensure that volunteer reviewers get access to the faculty process. The committee will review the 1st set of the reviews for the next meeting.

Meeting adjourned at 2:58pm

Respectfully submitted by Salika Lawrence