

Committee on Faculty Affairs  
Minutes (prepared by Gary Dickinson)  
April 13, 2022

**Present:** Tim Clydesdale, Linda Dempf, Gary Dickinson, Christopher Fisher, Brenda Ghitulescu, Lakshmi Gurram, Lisa LaJevic, John Marshall, Amanda Norvell, Monisha Pulimood, Susan Ryan, Michael Smith

**Excused:** Carolina Marques-Borges (On leave)

**Absent:** Manish Paliwal

1. CFA delivered a memo (via email on April 11, 2022) to Criminology on suggested changes to their revised Disciplinary Standards (DS). This was the final DS memo to be written this academic year. CFA is waiting on DS revisions or memo responses from 6 other departments.
2. Minutes from March 23, 2022 meeting approved with minor revisions.
3. A revised DS from Biomedical Engineering was received on March 31, 2022, along with a memo highlighting the changes made. Pulimood motioned to approve the DS. Dempf seconded motion, and the motion carried with unanimous approval from the committee.
4. SOSA Charge. The working group (which includes the SOSA Council Chair and Vice Chair) carefully assessed quantitative and qualitative feedback provided on the preliminary recommendation (collected at the March 2, 2022 Faculty Senate Meeting and through a Qualtrics survey, which was open for responses from March 2 - April 3, 2022). Quantitative feedback showed majority support of the recommendation. The working group drafted a final recommendation incorporating constructive feedback received and sent this to all CFA members, along with documentation of what had been changed in the recommendation and the feedback received. Dempf motioned to approve the recommendation and submit the final recommendation to Steering. Gurram seconded the motion and the motion carried with unanimous approval from the committee.
5. RPD Service Requirements. The preliminary recommendation and supporting documents were sent to all faculty via email on March 28, 2022 and the survey was open for comment through April 8 (~ 2 weeks). HSS Dean Wong requested that members of CFA

meet with the HSS Anti-Black Racism Committee to discuss the Committee's concerns, and this meeting was held on April 13, 2022. Faculty Senate requested Steering to change the charge from Tier 2 to Tier 3. Steering co-chair Hagedorn re-issued the charge as Tier 3. CFA plans to present the recommendation during an open forum on April 19, 2022.

6. Student Feedback Charge. CFA presented the preliminary recommendation at the April 6, 2022 senate meeting. A Qualtrics survey for written feedback was provided to all faculty on April 4, 2022 and will remain open until April 22, 2022. CFA chair Fisher will present the recommendation to Student Government on April 13, 2022.
7. Undergraduate Advising Policies and Practices Charge. CFA has reviewed the policy and suggested minor revisions. CFA will send a preliminary recommendation on this policy for written comments from faculty in coming weeks.
8. Assessment of Advising. The working group plans to meet within the next week and draft a revised recommendation based on comments received during open forums (Faculty Senate, Staff Senate, and Student Government) and through a Qualtrics survey (distributed to faculty, staff, and students).
9. Copyrighted Materials Policy. CFA has reviewed the policy and suggested minor revisions. CFA will send a preliminary recommendation on this policy for written comments from faculty in coming weeks.

Adjourn 2:48 pm.