

Committee on Faculty Affairs
Minutes (prepared by Gary Dickinson)
February 23, 2022

Present: Tim Clydesdale, Linda Dempf, Gary Dickinson, Christopher Fisher, Brenda Ghitulescu, Lakshmi Gurram, Lisa LaJevic, Manish Paliwal, Susan Ryan, Michael Smith

Excused: Carolina Marques-Borges (On leave), John Marshall, Amanda Norvell, Monisha Pulimood

Absent: None

1. CFA delivered a memo (via email on February 16, 2022) to Mathematics & Statistics on suggested changes to their revised Disciplinary Standards (DS). CFA is waiting on DS revisions or memo responses from 5 other departments.
2. Minutes from February 9, 2022 meeting approved with minor modifications.
3. RPD Service Requirements. The working group completed an initial draft of a revised Service section of the RPD for faculty and librarians. As charged, the revisions aim to quantify service expectation and articulate and recognize “invisible service” contributions of BIPOC faculty/librarians. CFA members reviewed the proposed revisions prior to the meeting and providing suggestions during the meeting. The working group will aim to draft a preliminary recommendation and present this at the April 6, 2022 Faculty Senate meeting.
4. Vice-chair Report from Steering. Vice-chair Dickinson attended the February 16, 2022 Steering meeting and summarized the work done by CFA since the start of the semester. Steering suggested contacting Academic Affairs to speak with Dean regarding DS best-practices and clarified feedback expectations for policies that are under 5 year review.
5. Assessment of Advising. Feedback has now been collected from Faculty Senate, Staff Senate and Student Government. CFA will seek feedback from the campus community by email in coming weeks and then finalize the recommendation.
6. SOSA Charge. CFA and SOSA Council will present the revised preliminary SOSA recommendation at the March 2, 2022 Faculty Senate Meeting.

7. Student Feedback Charge. The Student Feedback working group has completed assessment instruments and is considering questions of implementation. The working group recognizes that inclusion of a mandatory mid-semester evaluation would require additional approval steps. The group hopes to complete their preliminary recommendation by mid-March.
8. Copyrighted Materials Use Charge. CFA has reviewed the charge and provided minor suggestions to wording. CFA will vote on the charge at its March 9, 2022 meeting.
9. Financial Conflicts of Interest Policy (5 year review). CFA has reviewed the charge and provided minor suggestions to wording. CFA will vote on the charge at its March 9, 2022 meeting.
10. Retention of Student Work (5 year review). CFA has reviewed the charge and provided minor suggestions to wording. CFA will vote on the charge at its March 9, 2022 meeting.
11. Undergraduate Advising Policies and Practices Charge. CFA conducted an initial review of the policy and suggested minor revisions. CFA will send a preliminary recommendation on this policy for written comments from faculty in coming weeks.
12. Interrogatory regarding the RPD and work prior to joining TCNJ. Fisher rescinded this work at present.

Adjourn 2:50 pm.